NOTICE IS HEREBY GIVEN that a Regular meeting of the Board of Directors of the Eagle Valley Transportation Authority d/b/a Core Transit, Eagle County, Colorado, has been scheduled to take place in the Avon Council Chambers, 100 Mikaela Way, Avon, CO on Wednesday, January 14, 2026, beginning at 12:00 pm.
The agenda for the meeting follows.

The Core Transit Board welcomes everyone to its meetings. A hybrid of an in-person meeting with an online Zoom platform is employed. Members of the public are invited to attend either in person or via Zoom. Please click here to join the zoom meeting.

BUSINESS MEETING AGENDA

1. Call to Order – 12:00pm

2. Consideration of Changes to Agenda

3. Board Comment

4. Public Comment – 12:05pm
   Comments from the public are welcomed during public comment for any topics with the Authority's purview not included in the business agenda. Please state your name & community of residence. Please limit public comments to three minutes or less per individual. If the public is unable to attend the meeting, public comment can be shared via email at Board@coretransit.org.

CONSENT AGENDA

5. Consent Agenda – 12:10pm
   a. December 10, 2025, Regular Meeting Minutes
   b. Financial Statements

c. Payables List
d. Procurement Policy
e. Signer Policy Updates

PRESENTATION

6. Presentations – 12:15pm
    a. **Summer Schedule 2025 Feedback and Summer 2026 Expectations**
    Planning Manager Dave Levy will share findings from our summer schedule survey and preview summer 2026 schedule planning.

BUSINESS

7. Business – 12:45pm

    a. **Annual Administrative Resolution and Appointments**
    Deputy Director Scott Robinson will present the annual administrative resolution for Board action.

    b. **Transit Fare Discussion**
    Executive Director Tanya Allen will present an analysis of current fare levels for Board discussion and direction.

STAFF REPORTS

8. Staff Reports – 1:15 pm
    a. Administrative Division Report
    b. Operations Report
    c. Director's Comments

ADJOURNMENT

9. Adjournment – 1:30pm

The next regular meeting of the Core Transit Board will be held Wednesday, February 11, 2026, at 12:00pm, in the Avon Council Chambers.

YOUR BOARD MEMBERSHIP

Core Transit Board
Earle Bidez, Chair| *Town of Minturn*
Rich Carroll, Vice Chair | Town of Avon
Bryan Woods | *Town of Eagle*
Jeanne McQueeney | *Eagle County*
Dave Eickholt | *Beaver Creek Metro*
Kim Langmaid | *Town of Vail*
Garrett Alexander | *Town of Red Cliff*

Core Transit Board Alternates
Kevin Hyatt | *Town of Avon*
Jamie Woodworth-Foral | *Town of Eagle*
Ray Shei | *Beaver Creek Metro*
Matt Scherr | *Eagle County*
Brian Rodine | *Town of Minturn*
Duke Gerber | *Town of Red Cliff*
Barry Davis | *Town of Vail*

ACCESSIBILITY INFORMATION

Posting Certification:
I hereby certify that a copy of the foregoing Notice of Regular Meeting was, by me personally, posted to the Core Transit Website (coretransit.org) at least seven (7) days prior to the meeting to meet the open records meeting law requirement of full and timely notice pursuant to Section 24-6-402(2)(c)(I), C.R.S..

/s/ Amy Burford

MINUTES OF THE
EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a Core Transit
BOARD OF DIRECTORS MEETING
December 10, 2025

A meeting of the Eagle Valley Transportation Authority ("Authority") Board of Directors ("Board") was held on December 10, 2025, at 12:00 p.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on Zoom. Notice of the meeting was posted on December 3, 2025, and included agenda items, location, and time, as well as the teleconference information needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated December 3, 2025, and the certification of posting are attached hereto.

ATTENDANCE

Directors in Attendance:

Chair: Director Earle Bidez, Mayor, Town of Minturn

Vice Chair: Director Rich Carroll, Councilor, Town of Avon

Director Dave Eickholt, Beaver Creek Metro District

Director Jeanne McQueeney, Commissioner, Eagle County

Director Bryan Woods, Councilor, Town of Eagle

Director Garrett Alexander, Member of the Board of Trustees of the Town of Red Cliff

Director Barry Davis, Councilor, Town of Vail (virtual)

Directors Absent:

none

Attendance:

Tanya Allen, Executive Director, Core Transit

Scott Robinson, Deputy Director, Core Transit

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Aryn Schlichting, Director of People & Culture, Core Transit

Dave Snyder, Director of Transportation, Core Transit

Lance Trujillo, Director of Innovation and IT, Core Transit

Sanjok Timilsina, Director of Finance, Core Transit

Dave Levy, Planning Manager, Core Transit

Stephanie Samuelson, Vail, CO

Ray Shei, Alternate Director, Beaver Creek Metro District

Attendance on Zoom:

Kathryn Winn, Core Transit Legal Counsel, Attorney, Collins Cole Winn & Ulmer, PLLC

Selene Suarez, People and Culture Generalist, Core Transit

Tati Wernicke, People and Culture Generalist, Core Transit

Ericka Soto, Customer Service Supervisor, Core Transit

Vanesa Duarte, Admin/Office Coordinator, Core Transit

Kelly Wamboldt, Safety and Training Supervisor, Core Transit

Todd Cleveland, ITS Transit Technician, Core Transit

Mitzi Marquez, Finance Coordinator, Core Transit

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	Edgardo Reyes, Information Service Representative, Core Transit Zoe Goldstein, Vail Daily Larry Tenenholz, online Tim McMahon, Avon, CO
APPROVAL OF THE AGENDA	Director Bidez confirmed there were no changes to the agenda.
BOARD COMMENT	Director Bidez announced that he will step down as Board Chair but continue serving on the Board in 2026.
PUBLIC COMMENT	Director Garrett Alexander entered the meeting. Stephanie Samuelson of Vail expressed support for the new directional head signs on the buses and shared her experience with the culture at Core Transit during her employment. Tim McMahon of Avon suggested a new location for the Zoom link online and asked about potential bus service for Yeti hockey games.
CONSENT AGENDA	Director Eickholt recommended revising the performance benchmarks section to remove the quarterly investment reports, noting that the level of effort would be better applied to conducting an annual audit report. Director Bidez presented the following as part of the consent agenda for approval: **5.1.** November 12, 2025, regular meeting minutes **5.2.** Financial statements **5.3.** October payables

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5.4. Investment Policy

5.5. FY26 Auditor Letter of Engagement

Director Carroll motioned to approve the consent agenda including changes to the investment policy as outlined by Dave Eickholt to move quarterly reporting to annual. Director Woods seconded the motion, which passed with a unanimous 7-0 vote.

AGENDA ITEMS

6. Business

6.1 Discussion of 2026 Board Meeting Schedule

Executive Director Tanya Allen shared that the Board meeting schedule will be formally confirmed in January through the Administrative Resolution, but staff wanted to present the proposed schedule to the Board at this time for discussion. She explained that the proposed schedule mirrors recent years, with meetings held at noon on the second Wednesday of each month, except for two evening meetings scheduled in April and September. She also noted a conflict with the federal holiday on November 11, with the proposed November meeting date on November 18. The Board confirmed its agreement with the proposed 2026 Board meeting schedule.

8. Staff Reports

Deputy Director Scott Robinson shared that the sales tax deposit was received last week and was approximately 4.2% higher than last year. He also noted that staff has completed the IT needs assessment project and is currently reviewing several new demonstrations offered by Clever to improve the ITS communication system.

Director Eickholt asked what happens to unresolved monthly tickets from the contracted IT

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	service provider and whether they roll over to the following month. Director of IT and Innovation Lance Trujillo explained that Istonish indicated the tickets do carry over. He added that he will confirm this at their next meeting and review the details of any unresolved items. Deputy Director Robinson shared that the rollout of the winter schedule change was very successful. He noted that People and Culture is working with Operations to increase staffing for the busy winter season. He also shared that performance insight check-ins have been taking place over the past few months and highlighted the Thanksgiving Day meals that were shared at the facilities. Director of Transportation Dave Snyder reported that in November, Core Transit had one missed trip. He also shared that there was one preventable accident during the month, resulting in a year-to-date rate of one preventable accident per 647,152 passenger miles as of November, which is better than the industry standard. Director Alexander asked whether the accident involved another vehicle. Director of Transportation Snyder explained that the incident involved a bus and a fixed object, a piece of concrete, and resulted in no injuries and minor damage to the bus. Director McQueeney acknowledged the successful safety numbers. Executive Director Allen shared that Core Transit received $1.06 million in grant funding for bus shelters and stops. She reminded the board of the upcoming retreat in March and thanked Director Bidez for his service as board chair.
ADJOURNMENT	Director Carroll motioned to adjourn the meeting at 12:46 p.m. Director Eickholt seconded the motion, which passed with a unanimous 7-0 vote.

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Eagle Valley Transportation Authority (dba Core Transit)
CASH POSITION
Year to Date and as of November 30, 2025
Adjusted as of December 31, 2025

	CASH	INVESTMENTS								
	1st Bank		CSIP				Multi-Bank		Colotrust	
Maturity Date			4.0000% 9/4/2026	4.0900% 8/17/2026	4.0400% 9/19/2025	3.9500%	Varies Varies	Varies Varies	3.8900%	TOTAL ALL
Account Activity Item Description	Checking	Savings	Savings-Term	Savings-Term	Savings-Term	LGIP	Tresuries	CDs	Plus+	ACCOUNTS
BEGINNING BANK BALANCE	$ 829,195	$ 506,113	$ 2,000,000	$ 2,000,000	$ 4,000,000	$ 10,986	$ 3,489,997	$ -	$ 6,557,748	$ 19,394,039
YTD credits - Total deposits, wires and transfers	26,665,797	310,977	-	-	-	23,186,218	6,474,381	9,788,000	37,906,983	104,332,355
YTD debits - Total vouchers, wires and transfers	(27,317,286)	(314,634)	-	-	(4,000,000)	(20,067,264)	(2,630,977)	-	(36,464,500)	(90,794,660)
YTD bank balance	177,706	502,456	2,000,000	2,000,000	-	3,129,939	7,333,402	9,788,000	8,000,231	32,931,734
Plus deposits/transfers in transit	-	-	-	-	-				-	-
Less outstanding checks/transfers	(72,806)	-	-	-	-	-				(72,806)
Cash Balance as of November 30, 2025	**104,900**	**502,456**	**2,000,000**	**2,000,000**	**-**	**3,129,939**	**7,333,402**	**9,788,000**	**8,000,231**	**32,858,928**
Current period activity										
Add - deposits, wires and transfers	3,391,354	1,339	-	-	-	10,487	99,548	-	1,619,541	5,122,269
Subtract - vouchers, wires and transfers	(3,435,251)	(2,456)	-	-	-	-	(19,284)	-	(3,321,000)	(6,777,991)
Total current period adjustments	(43,897)	(1,117)	-	-	-	10,487	80,264	-	(1,701,459)	(1,655,722)
Restricted to Housing	-	-	2,000,000		-	-	-	-	-	2,000,000
Restricted to Capital	-	-		2,000,000	-	-	-	9,788,000	7,773,800	19,561,800
General Fund	61,004	501,339	-	-	-	3,140,426	7,413,665	-	(1,475,028)	9,641,407
Adjusted balance as of December 31, 2025	**$ 61,004**	**$ 501,339**	**$ 2,000,000**	**$ 2,000,000**	**$ -**	**$ 3,140,426**	**$ 7,413,665**	**$ 9,788,000**	**$ 6,298,772**	**31,203,207**

Eagle Valley Transportation Authority, CO

My Monthly Budget Report

Group Summary

For Fiscal: FY25 Period Ending: 11/30/2025

Account Typ…		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - General Fund										
Revenue		1,497,399.66	1,789,546.03	292,146.37	19.51%	23,796,312.26	36,437,427.32	12,641,115.06	53.12%	25,943,216.00
Expense		3,118,148.48	17,048,789.81	(13,930,641.33)	-446.76%	36,960,013.46	37,544,457.56	(584,444.10)	-1.58%	41,463,185.91
	Total Fund: 01 - General Fund:	**(1,620,748.82)**	**(15,259,243.78)**	**(13,638,494.96)**		**(13,163,701.20)**	**(1,107,030.24)**	**12,056,670.96**		**(15,519,969.91)**
Fund: 02 - Capital Fund										
Revenue		1,276,626.66	15,321,069.91	14,044,443.25	1,100.12%	15,542,893.26	16,858,340.91	1,315,447.65	8.46%	17,313,519.91
Expense		12,911.50	0.00	12,911.50	100.00%	6,617,631.50	5,811,862.68	805,768.82	12.18%	7,313,605.00
	Total Fund: 02 - Capital Fund:	**1,263,715.16**	**15,321,069.91**	**14,057,354.75**		**8,925,261.76**	**11,046,478.23**	**2,121,216.47**		**9,999,914.91**
Fund: 03 - Air Fund										
Revenue		0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	1,200,000.00
Expense		0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	1,200,000.00
	Total Fund: 03 - Air Fund:	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**		**0.00**
Fund: 04 - Housing Fund										
Revenue		29,750.98	28,164.59	(1,586.39)	-5.33%	647,260.78	644,116.15	(3,144.63)	-0.49%	677,155.00
Expense		50,083.81	54,500.56	(4,416.75)	-8.82%	590,921.91	544,931.25	45,990.66	7.78%	641,246.00
	Total Fund: 04 - Housing Fund:	**(20,332.83)**	**(26,335.97)**	**(6,003.14)**		**56,338.87**	**99,184.90**	**42,846.03**		**35,909.00**
	Report Total:	**(377,366.49)**	**35,490.16**	**412,856.65**		**(4,182,100.57)**	**10,038,632.89**	**14,220,733.46**		**(5,484,146.00)**

Fund Summary

Fund	November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01 - General Fund	(1,620,748.82)	(15,259,243.78)	(13,638,494.96)		(13,163,701.20)	(1,107,030.24)	12,056,670.96		(15,519,969.91)
02 - Capital Fund	1,263,715.16	15,321,069.91	14,057,354.75		8,925,261.76	11,046,478.23	2,121,216.47		9,999,914.91
03 - Air Fund	0.00	0.00	0.00		0.00	0.00	0.00		0.00
04 - Housing Fund	(20,332.83)	(26,335.97)	(6,003.14)		56,338.87	99,184.90	42,846.03		35,909.00
Report Total:	**(377,366.49)**	**35,490.16**	**412,856.65**		**(4,182,100.57)**	**10,038,632.89**	**14,220,733.46**		**(5,484,146.00)**

Eagle Valley Transportation Authority, CO

My Monthly Budget Report

Group Summary

For Fiscal: FY25 Period Ending: 11/30/2025

Departmen…	November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - General Fund									
Expense									
00 - Assets	1,276,626.66	15,319,519.91	(14,042,893.25)	-1,100.00%	15,862,893.26	17,139,519.91	(1,276,626.65)	-8.05%	18,339,519.91
10 - Admin of Vehicle Operations	183,940.22	191,050.60	(7,110.38)	-3.87%	2,054,292.42	2,098,348.08	(44,055.66)	-2.14%	2,264,142.00
11 - Vehicle Ops	463,427.62	513,706.67	(50,279.05)	-10.85%	5,173,046.50	5,203,107.15	(30,060.65)	-0.58%	5,673,463.00
12 - Admin of Paratransit	1,738.66	0.00	1,738.66	100.00%	24,125.26	0.00	24,125.26	100.00%	25,860.00
13 - Paratransit Operations	25,197.69	17,510.91	7,686.78	30.51%	277,174.59	239,222.42	37,952.17	13.69%	302,383.00
14 - Safety and Training	24,496.90	27,397.98	(2,901.08)	-11.84%	289,965.90	270,554.63	19,411.27	6.69%	314,472.00
21 - Admin of Fleet Mainenance	125,779.39	109,363.74	16,415.65	13.05%	1,389,073.29	1,255,419.35	133,653.94	9.62%	1,515,427.00
22 - Fleet Maintenance	248,559.42	147,800.44	100,758.98	40.54%	2,920,999.62	2,750,519.89	170,479.73	5.84%	3,169,576.00
31 - Facility Maintenance MSC	1,833.00	0.00	1,833.00	100.00%	20,163.00	6,839.42	13,323.58	66.08%	22,000.00
32 - Facility Maintenance Leadville	3,392.47	1,838.56	1,553.91	45.80%	37,317.17	59,902.53	(22,585.36)	-60.52%	40,720.00
33 - Facility Maintenance Avon	22,030.84	31,059.30	(9,028.46)	-40.98%	242,339.24	306,591.85	(64,252.61)	-26.51%	264,476.00
41 - Facility Maintenance Stops	22,254.25	9,068.64	13,185.61	59.25%	248,546.75	283,318.19	(34,771.44)	-13.99%	272,078.00
50 - General & Administration	365,121.94	354,825.26	10,296.68	2.82%	4,046,956.34	3,874,211.85	172,744.49	4.27%	4,564,382.00
51 - Finance	209,634.89	205,404.17	4,230.72	2.02%	2,366,483.79	2,241,483.37	125,000.42	5.28%	2,576,934.00
52 - IT	57,758.13	59,526.26	(1,768.13)	-3.06%	684,939.43	705,144.33	(20,204.90)	-2.95%	743,047.00
53 - Planning	19,234.62	18,503.18	731.44	3.80%	841,580.82	699,500.29	142,080.53	16.88%	860,908.00
54 - Marketing & Customer Service	67,121.78	42,214.19	24,907.59	37.11%	480,116.08	410,774.30	69,341.78	14.44%	513,798.00
Total Expense:	**3,118,148.48**	**17,048,789.81**	**(13,930,641.33)**	**-446.76%**	**36,960,013.46**	**37,544,457.56**	**(584,444.10)**	**-1.58%**	**41,463,185.91**
Total Revenues	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**
Total Fund: 01 - General Fund:	**3,118,148.48**	**17,048,789.81**	**(13,930,641.33)**	**-446.76%**	**36,960,013.46**	**37,544,457.56**	**(584,444.10)**	**-1.58%**	**41,463,185.91**
Report Total:	**3,118,148.48**	**17,048,789.81**	**(13,930,641.33)**	**-446.76%**	**36,960,013.46**	**37,544,457.56**	**(584,444.10)**	**-1.58%**	**41,463,185.91**

Eagle Valley Transportation Authority, CO

My Monthly Budget Report

Account Summary

For Fiscal: FY25 Period Ending: 11/30/2025

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - General Fund										
Revenue										
Department: 10 - Admin of Vehicle Operations										
01-10-401010-1000	Farebox Revenue	9,500.00	0.00	(9,500.00)	-100.00%	96,000.00	22,970.04	(73,029.96)	-76.07%	108,000.00
01-10-401010-1100	Employer Bulk Pass Sales	3,000.00	378.00	(2,622.00)	-87.40%	33,000.00	23,817.00	(9,183.00)	-27.83%	36,000.00
01-10-401010-1200	Direct Pass Sales Revenue	800.00	1,338.00	538.00	67.25%	8,800.00	10,204.15	1,404.15	15.96%	9,600.00
01-10-401010-1400	Mobile Fare Sales	8,000.00	12,167.47	4,167.47	52.09%	85,000.00	142,936.34	57,936.34	68.16%	96,000.00
01-10-407010-1175	On Board Bus Advertising	833.00	1,224.00	391.00	46.94%	9,163.00	14,878.82	5,715.82	62.38%	10,000.00
01-10-407040-1000	Interest Revenue	0.00	70,691.27	70,691.27	0.00%	650,000.00	1,230,073.52	580,073.52	89.24%	650,000.00
01-10-407090-0000	Miscellaneous Revenue	0.00	1,100.00	1,100.00	0.00%	0.00	11,580.93	11,580.93	0.00%	0.00
01-10-407990-0000	Rent Income	0.00	600.00	600.00	0.00%	0.00	6,000.00	6,000.00	0.00%	0.00
01-10-408020-0100	Core Sales Tax Revenue	725,000.00	767,886.13	42,886.13	5.92%	11,870,000.00	12,302,725.09	432,725.09	3.65%	12,600,000.00
01-10-408020-0200	Core DMV Sales Tax Revenue	0.00	12,224.67	12,224.67	0.00%	0.00	84,717.21	84,717.21	0.00%	0.00
01-10-409010-0200	ECO Sales Tax Revenue	733,000.00	881,441.36	148,441.36	20.25%	10,376,000.00	11,766,345.19	1,390,345.19	13.40%	11,748,000.00
01-10-409010-0300	ECO Transit Reserve Transfers	0.00	0.00	0.00	0.00%	0.00	10,084,890.01	10,084,890.01	0.00%	0.00
01-10-413990-1030	SEC 5304 Operating Revenue	0.00	0.00	0.00	0.00%	32,000.00	0.00	(32,000.00)	-100.00%	32,000.00
01-10-413990-1200	SEC 5311 Operating Revenue	0.00	0.00	0.00	0.00%	446,416.00	446,416.00	0.00	0.00%	446,416.00
01-10-413990-1900	Other grants revenue	0.00	29,495.13	29,495.13	0.00%	0.00	117,980.52	117,980.52	0.00%	0.00
01-10-414040-0001	Service Agreement Revenue - MIRA	9,166.66	2,900.00	(6,266.66)	-68.36%	100,833.26	82,792.50	(18,040.76)	-17.89%	110,000.00
01-10-414040-0002	Service Agreement Revenue - HHS	8,100.00	8,100.00	0.00	0.00%	89,100.00	89,100.00	0.00	0.00%	97,200.00
	Total Department: 10 - Admin of Vehicle Operations:	**1,497,399.66**	**1,789,546.03**	**292,146.37**	**19.51%**	**23,796,312.26**	**36,437,427.32**	**12,641,115.06**	**53.12%**	**25,943,216.00**
	Total Revenue:	**1,497,399.66**	**1,789,546.03**	**292,146.37**	**19.51%**	**23,796,312.26**	**36,437,427.32**	**12,641,115.06**	**53.12%**	**25,943,216.00**
Expense										
Department: 00 - Assets										
01-00-516000-1000	Transfer toTransit Capital Fund	1,276,626.66	15,319,519.91	(14,042,893.25)	-1,100.00%	15,542,893.26	16,819,519.91	(1,276,626.65)	-8.21%	16,819,519.91
01-00-516000-2000	Transfer out to Air Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	1,200,000.00
01-00-516000-3000	Transfer out to Housing Fund	0.00	0.00	0.00	0.00%	320,000.00	320,000.00	0.00	0.00%	320,000.00
	Total Department: 00 - Assets:	**1,276,626.66**	**15,319,519.91**	**(14,042,893.25)**	**-1,100.00%**	**15,862,893.26**	**17,139,519.91**	**(1,276,626.65)**	**-8.05%**	**18,339,519.91**
Department: 10 - Admin of Vehicle Operations										
01-10-501020-0500	AVO Admin Salaries	116,667.31	93,834.62	22,832.69	19.57%	1,283,340.41	1,057,327.22	226,013.19	17.61%	1,400,568.00
01-10-501020-1610	AVO Admin Salaries - OT	10,383.33	19,279.95	(8,896.62)	-85.68%	114,216.63	163,925.23	(49,708.60)	-43.52%	124,600.00
01-10-502010-0010	AVO Medicare Tax	1,842.91	2,072.18	(229.27)	-12.44%	20,272.01	20,192.55	79.46	0.39%	22,115.00
01-10-502010-0020	AVO Social Security Taxes	7,880.00	8,860.26	(980.26)	-12.44%	86,680.00	90,706.75	(4,026.75)	-4.65%	94,560.00
01-10-502020-2000	AVO Retirement	10,163.68	11,297.22	(1,133.54)	-11.15%	111,800.48	82,443.85	29,356.63	26.26%	122,013.00
01-10-502070-0010	AVO Unemployment Taxes	0.00	0.00	0.00	0.00%	0.00	680.39	(680.39)	0.00%	0.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-10-502090-0000	AVO Sick Pay	0.00	2,775.62	(2,775.62)	0.00%	0.00	40,780.73	(40,780.73)	0.00%	0.00
01-10-502100-0000	AVO Holiday Pay	0.00	17,393.58	(17,393.58)	0.00%	0.00	73,813.75	(73,813.75)	0.00%	0.00
01-10-502110-0000	AVO Vacation Pay	0.00	4,142.67	(4,142.67)	0.00%	0.00	57,038.10	(57,038.10)	0.00%	0.00
01-10-503030-0011	AVO Software/Network Fees	2,670.00	2,382.02	287.98	10.79%	29,370.00	25,864.54	3,505.46	11.94%	32,040.00
01-10-503030-0013	AVO Uniforms	1,125.00	4,819.95	(3,694.95)	-328.44%	12,375.00	45,733.69	(33,358.69)	-269.57%	13,500.00
01-10-503030-3250	AVO Consulting - ITS	13,333.00	12,159.80	1,173.20	8.80%	146,663.00	143,518.27	3,144.73	2.14%	159,996.00
01-10-503040-0000	AVO Temporary Help Services	0.00	0.00	0.00	0.00%	15,000.00	19,940.00	(4,940.00)	-32.93%	40,000.00
01-10-503990-0003	AVO Printing Expense	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	300.00
01-10-504990-0001	AVO Office Supplies General	500.00	0.00	500.00	100.00%	7,500.00	3,357.74	4,142.26	55.23%	8,000.00
01-10-504990-0010	Computer Supplies	2,166.66	0.00	2,166.66	100.00%	23,833.26	4,468.10	19,365.16	81.25%	26,000.00
01-10-504990-0011	AVO Materials & Supplies	250.00	816.79	(566.79)	-226.72%	2,750.00	8,965.23	(6,215.23)	-226.01%	3,000.00
01-10-509020-0000	AVO Travel - Meetings/Seminars	0.00	0.00	0.00	0.00%	5,250.00	10,063.33	(4,813.33)	-91.68%	5,250.00
01-10-509020-0001	AVO Training/Workshop	0.00	0.00	0.00	0.00%	7,500.00	18,699.94	(11,199.94)	-149.33%	7,500.00
01-10-509020-1000	AVO Employee Meeting & Event Expense	625.00	265.33	359.67	57.55%	6,875.00	10,074.37	(3,199.37)	-46.54%	7,500.00
01-10-509020-1001	AVO Staff Approved Donations	1,250.00	0.00	1,250.00	100.00%	13,750.00	1,049.90	12,700.10	92.36%	15,000.00
01-10-509020-1002	AVO Miscellaneous Employee Reimburs...	83.33	6.10	77.23	92.68%	916.63	1,593.97	(677.34)	-73.89%	1,000.00
01-10-509080-1000	Processing Fees	0.00	602.47	(602.47)	0.00%	0.00	6,779.85	(6,779.85)	0.00%	0.00
01-10-509080-2000	Treasurer Fees	0.00	10,342.04	(10,342.04)	0.00%	0.00	111,330.58	(111,330.58)	0.00%	0.00
01-10-509990-0004	AVO Bus Rodeo Expenditures	0.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	100.00%	1,200.00
01-10-514000-1000	AVO Vehicle Operating Leases	15,000.00	0.00	15,000.00	100.00%	165,000.00	100,000.00	65,000.00	39.39%	180,000.00
	Total Department: 10 - Admin of Vehicle Operations:	**183,940.22**	**191,050.60**	**(7,110.38)**	**-3.87%**	**2,054,292.42**	**2,098,348.08**	**(44,055.66)**	**-2.14%**	**2,264,142.00**
Department: 11 - Vehicle Ops										
01-11-501010-1020	VO Operator Wages OT	23,743.40	61,829.72	(38,086.32)	-160.41%	265,745.49	610,186.61	(344,441.12)	-129.61%	291,730.00
01-11-501020-1010	VO Operator Wages - FT	382,009.15	302,525.01	79,484.14	20.81%	4,267,521.15	3,327,672.44	939,848.71	22.02%	4,681,649.00
01-11-502010-0010	VO Medicare Tax	5,279.25	7,011.49	(1,732.24)	-32.81%	59,086.49	68,503.28	(9,416.79)	-15.94%	64,864.00
01-11-502010-0020	VO Social Security Taxes	22,573.32	29,980.17	(7,406.85)	-32.81%	252,645.87	292,911.05	(40,265.18)	-15.94%	277,350.00
01-11-502020-2000	VO Retirement	29,822.50	30,662.91	(840.41)	-2.82%	328,047.50	377,009.91	(48,962.41)	-14.93%	357,870.00
01-11-502070-0010	VO Unemployment Taxes	0.00	256.59	(256.59)	0.00%	0.00	4,114.48	(4,114.48)	0.00%	0.00
01-11-502070-0040	VO Holiday Pay	0.00	51,014.57	(51,014.57)	0.00%	0.00	223,490.56	(223,490.56)	0.00%	0.00
01-11-502090-0000	VO Sick Pay	0.00	9,430.86	(9,430.86)	0.00%	0.00	112,081.25	(112,081.25)	0.00%	0.00
01-11-502110-2010	VO Operator Vacation Pay	0.00	20,946.35	(20,946.35)	0.00%	0.00	185,553.16	(185,553.16)	0.00%	0.00
01-11-509020-1001	VO Miscellaneous Expense	0.00	49.00	(49.00)	0.00%	0.00	1,187.55	(1,187.55)	0.00%	0.00
01-11-509020-1002	VO Miscellaneous Employee Reimburs...	0.00	0.00	0.00	0.00%	0.00	396.86	(396.86)	0.00%	0.00
	Total Department: 11 - Vehicle Ops:	**463,427.62**	**513,706.67**	**(50,279.05)**	**-10.85%**	**5,173,046.50**	**5,203,107.15**	**(30,060.65)**	**-0.58%**	**5,673,463.00**
Department: 12 - Admin of Paratransit										
01-12-503990-0001	APO Paratransit Contract Svs - Towing	166.66	0.00	166.66	100.00%	1,833.26	0.00	1,833.26	100.00%	2,000.00
01-12-503990-0006	APO Contract Services	667.00	0.00	667.00	100.00%	12,337.00	0.00	12,337.00	100.00%	13,000.00
01-12-504010-2001	APO Paratransit Fuel - Unleaded	505.00	0.00	505.00	100.00%	5,555.00	0.00	5,555.00	100.00%	6,060.00
01-12-504990-0006	APO Paratransit Repair Parts	400.00	0.00	400.00	100.00%	4,400.00	0.00	4,400.00	100.00%	4,800.00
	Total Department: 12 - Admin of Paratransit:	**1,738.66**	**0.00**	**1,738.66**	**100.00%**	**24,125.26**	**0.00**	**24,125.26**	**100.00%**	**25,860.00**

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Department: 13 - Paratransit Operations										
01-13-501010-1010	PVO Paratransit Operator Wages	19,613.75	9,468.83	10,144.92	51.72%	215,751.25	164,850.08	50,901.17	23.59%	235,365.00
01-13-501010-1020	PVO Paratransit Operator Wages - OT	2,174.04	134.24	2,039.80	93.83%	23,914.44	6,819.95	17,094.49	71.48%	26,099.00
01-13-502010-0010	PVO Medicare Tax	315.91	263.41	52.50	16.62%	3,475.01	3,255.97	219.04	6.30%	3,791.00
01-13-502010-0020	PVO Social Security Taxes	1,350.91	1,126.29	224.62	16.63%	14,860.01	13,922.04	937.97	6.31%	16,211.00
01-13-502020-2000	PVO Retirement	1,743.08	1,432.92	310.16	17.79%	19,173.88	9,481.23	9,692.65	50.55%	20,917.00
01-13-502070-0010	PVO Unemployment Taxes	0.00	0.00	0.00	0.00%	0.00	140.43	(140.43)	0.00%	0.00
01-13-502090-0000	PVO Sick Pay	0.00	305.36	(305.36)	0.00%	0.00	12,914.37	(12,914.37)	0.00%	0.00
01-13-502100-0000	PVO Operator Holiday Pay	0.00	2,031.62	(2,031.62)	0.00%	0.00	10,827.95	(10,827.95)	0.00%	0.00
01-13-502110-2010	PVO Vacation Pay	0.00	2,748.24	(2,748.24)	0.00%	0.00	17,010.40	(17,010.40)	0.00%	0.00
	Total Department: 13 - Paratransit Operations:	**25,197.69**	**17,510.91**	**7,686.78**	**30.51%**	**277,174.59**	**239,222.42**	**37,952.17**	**13.69%**	**302,383.00**
Department: 14 - Safety and Training										
01-14-501020-0500	ST Admin Salaries	15,146.91	15,216.70	(69.79)	-0.46%	166,616.01	147,062.55	19,553.46	11.74%	181,763.00
01-14-501020-1610	ST Staff OT	818.83	534.32	284.51	34.75%	9,007.13	6,885.84	2,121.29	23.55%	9,826.00
01-14-502010-0010	ST Medicare Tax	231.50	272.68	(41.18)	-17.79%	2,546.50	2,782.46	(235.96)	-9.27%	2,778.00
01-14-502010-0020	ST Social Security Taxes	989.83	1,165.97	(176.14)	-17.79%	10,888.13	10,601.27	286.86	2.63%	11,878.00
01-14-502020-2000	ST Retirement	1,277.25	1,762.83	(485.58)	-38.02%	14,049.75	12,284.03	1,765.72	12.57%	15,327.00
01-14-502070-0010	ST Unemployment Taxes	0.00	0.00	0.00	0.00%	0.00	82.29	(82.29)	0.00%	0.00
01-14-502090-0000	ST Sick Pay	0.00	545.37	(545.37)	0.00%	0.00	2,463.47	(2,463.47)	0.00%	0.00
01-14-502100-0000	ST Holiday Pay	0.00	2,135.33	(2,135.33)	0.00%	0.00	7,218.25	(7,218.25)	0.00%	0.00
01-14-502110-0000	ST Vacation Pay	0.00	0.00	0.00	0.00%	0.00	6,798.85	(6,798.85)	0.00%	0.00
01-14-503030-0001	ST ID Badge Supplies	50.00	0.00	50.00	100.00%	450.00	0.00	450.00	100.00%	500.00
01-14-503030-0003	ST Medical - Exams and Testing	1,916.66	2,939.75	(1,023.09)	-53.38%	21,083.26	29,928.75	(8,845.49)	-41.96%	23,000.00
01-14-503030-0010	ST Contracted Services	0.00	165.00	(165.00)	0.00%	12,000.00	6,828.00	5,172.00	43.10%	12,000.00
01-14-503030-3250	ST Consulting	0.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	100.00%	3,000.00
01-14-503070-0000	ST Security Services	625.00	0.00	625.00	100.00%	6,875.00	0.00	6,875.00	100.00%	7,500.00
01-14-503070-0001	ST Substance Abuse Program Audits	0.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	100.00%	2,000.00
01-14-503070-0005	ST Camera Maintenance Agreement	1,600.00	0.00	1,600.00	100.00%	21,200.00	18,506.50	2,693.50	12.71%	22,800.00
01-14-504990-0001	ST Office Supplies - General	83.30	0.00	83.30	100.00%	916.30	7,693.10	(6,776.80)	-739.58%	1,000.00
01-14-504990-0009	ST Materials & Supplies	83.30	0.00	83.30	100.00%	916.30	110.43	805.87	87.95%	1,000.00
01-14-504990-0010	ST Training Supplies	112.45	193.09	(80.64)	-71.71%	1,236.95	3,467.69	(2,230.74)	-180.34%	1,350.00
01-14-504990-1000	ST Emergency Preparedness Supplies	83.30	0.00	83.30	100.00%	916.30	1,099.92	(183.62)	-20.04%	1,000.00
01-14-509010-0000	ST Memberships & Subscriptions	83.30	0.00	83.30	100.00%	916.30	1,252.10	(335.80)	-36.65%	1,000.00
01-14-509020-0000	ST Travel - Meetings/Seminars	145.77	0.00	145.77	100.00%	1,603.47	747.69	855.78	53.37%	1,750.00
01-14-509020-0001	ST Training/Workshop	166.60	0.00	166.60	100.00%	1,832.60	2,139.88	(307.28)	-16.77%	2,000.00
01-14-509020-1000	ST Employee Expenses	83.30	0.00	83.30	100.00%	916.30	0.00	916.30	100.00%	1,000.00
01-14-509990-0002	ST Miscellaneous Expense	499.80	2,356.94	(1,857.14)	-371.58%	5,497.80	2,491.56	3,006.24	54.68%	6,000.00
01-14-509990-0004	ST Consulting General	499.80	110.00	389.80	77.99%	5,497.80	110.00	5,387.80	98.00%	6,000.00
	Total Department: 14 - Safety and Training:	**24,496.90**	**27,397.98**	**(2,901.08)**	**-11.84%**	**289,965.90**	**270,554.63**	**19,411.27**	**6.69%**	**314,472.00**
Department: 21 - Admin of Fleet Mainenance										
01-21-501020-0500	AVMO Admin Salaries	8,131.74	6,268.14	1,863.60	22.92%	89,449.14	58,458.31	30,990.83	34.65%	97,620.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-21-502010-0010	AVMO Medicare Tax	117.86	119.17	(1.31)	-1.11%	1,296.46	1,370.52	(74.06)	-5.71%	1,415.00
01-21-502010-0020	AVMO Social Security Taxes	504.13	509.53	(5.40)	-1.07%	5,545.43	4,054.63	1,490.80	26.88%	6,052.00
01-21-502020-2000	AVMO Retirement	650.57	353.84	296.73	45.61%	7,156.27	1,115.19	6,041.08	84.42%	7,810.00
01-21-502070-0010	AVMO Unemployment Taxes	0.00	0.00	0.00	0.00%	0.00	45.62	(45.62)	0.00%	0.00
01-21-502100-0000	AVMO Holiday Pay	0.00	1,061.55	(1,061.55)	0.00%	0.00	2,520.17	(2,520.17)	0.00%	0.00
01-21-502110-0000	AVMO Vacation Pay	0.00	0.00	0.00	0.00%	0.00	5,631.85	(5,631.85)	0.00%	0.00
01-21-503040-0000	AVMO Temporary Help Services	6,240.00	4,824.00	1,416.00	22.69%	68,640.00	31,222.00	37,418.00	54.51%	74,880.00
01-21-503990-0007	AVMO Outside Repair - Support Vehicle	187.42	0.00	187.42	100.00%	2,061.62	29.65	2,031.97	98.56%	2,250.00
01-21-504010-0101	AVMO Lubricants - Oil	2,998.80	897.00	2,101.80	70.09%	32,986.80	28,591.30	4,395.50	13.33%	36,000.00
01-21-504010-2001	AVMO Fuel - Unleaded	1,799.28	6,200.06	(4,400.78)	-244.59%	19,792.08	80,380.96	(60,588.88)	-306.13%	21,600.00
01-21-504010-2002	AVMO Fuel - Diesel	104,958.00	87,486.19	17,471.81	16.65%	1,154,538.00	1,037,743.78	116,794.22	10.12%	1,260,000.00
01-21-504990-0001	AVMO Office Supplies - General	0.00	114.02	(114.02)	0.00%	2,500.00	2,359.68	140.32	5.61%	2,500.00
01-21-509020-0000	AVMO Travel - Meetings/Seminars	0.00	0.00	0.00	0.00%	3,000.00	10.10	2,989.90	99.66%	3,000.00
01-21-509020-1000	AVMO Employee Event Expenses	191.59	1,530.24	(1,338.65)	-698.71%	2,107.49	1,885.59	221.90	10.53%	2,300.00
	Total Department: 21 - Admin of Fleet Mainenance:	**125,779.39**	**109,363.74**	**16,415.65**	**13.05%**	**1,389,073.29**	**1,255,419.35**	**133,653.94**	**9.62%**	**1,515,427.00**
Department: 22 - Fleet Maintenance										
01-22-501020-1200	VMO Fleet Care Tech Salaries	14,615.83	15,349.47	(733.64)	-5.02%	160,774.13	136,073.98	24,700.15	15.36%	175,390.00
01-22-501020-1210	VMO Fleet Care Tech - OT	1,620.66	71.08	1,549.58	95.61%	17,827.26	6,881.53	10,945.73	61.40%	19,448.00
01-22-502010-0010	VMO Medicare Tax	235.41	308.86	(73.45)	-31.20%	2,589.51	2,468.55	120.96	4.67%	2,825.00
01-22-502010-0020	VMO Social Security Taxes	1,006.66	1,320.61	(313.95)	-31.19%	11,073.26	10,555.27	517.99	4.68%	12,080.00
01-22-502020-2000	VMO Retirement	1,298.91	1,609.99	(311.08)	-23.95%	14,288.01	7,677.29	6,610.72	46.27%	15,587.00
01-22-502070-0010	VMO Unemployment Taxes	0.00	19.40	(19.40)	0.00%	0.00	186.91	(186.91)	0.00%	0.00
01-22-502090-0000	VMO Sick Pay	0.00	1,433.14	(1,433.14)	0.00%	0.00	9,036.98	(9,036.98)	0.00%	0.00
01-22-502100-0000	VMO Holiday Pay	0.00	2,735.16	(2,735.16)	0.00%	0.00	9,152.48	(9,152.48)	0.00%	0.00
01-22-502110-0000	VMO Vacation Pay	0.00	1,567.50	(1,567.50)	0.00%	0.00	6,980.15	(6,980.15)	0.00%	0.00
01-22-503030-0014	VMO Uniforms	0.00	0.00	0.00	0.00%	1,000.00	1,000.00	0.00	0.00%	1,000.00
01-22-503050-0001	VMO Fire Extinguishers	0.00	0.00	0.00	0.00%	12,000.00	329.99	11,670.01	97.25%	12,000.00
01-22-503050-0002	VMO Radio Maintenance	0.00	0.00	0.00	0.00%	22,000.00	0.00	22,000.00	100.00%	22,000.00
01-22-503050-0003	VMO Equipment Repairs - Shop Equipm...	0.00	0.00	0.00	0.00%	23,000.00	91.80	22,908.20	99.60%	23,000.00
01-22-503990-0004	VMO Contract Svc - Maint	226,333.33	118,437.59	107,895.74	47.67%	2,489,666.63	2,504,874.00	(15,207.37)	-0.61%	2,716,000.00
01-22-503990-0006	VMO Contract Services - Towing	2,082.50	3,586.20	(1,503.70)	-72.21%	22,907.50	28,644.08	(5,736.58)	-25.04%	25,000.00
01-22-504990-0015	VMO Cosmetic Maintenance Exterior	0.00	0.00	0.00	0.00%	50,000.00	10,976.64	39,023.36	78.05%	50,000.00
01-22-504990-0016	VMO Cleaning Supplies - Vehicles	1,199.52	0.00	1,199.52	100.00%	13,194.72	9,419.41	3,775.31	28.61%	14,400.00
01-22-504990-0017	VMO Shop Supplies Misc	0.00	331.11	(331.11)	0.00%	5,000.00	2,557.01	2,442.99	48.86%	5,000.00
01-22-504990-0018	VMO Mechanic Tools/Shoes	0.00	98.01	(98.01)	0.00%	6,350.00	98.01	6,251.99	98.46%	6,350.00
01-22-504990-0019	VMO Small Tools & Equipment	124.95	932.32	(807.37)	-646.15%	1,374.45	1,016.57	357.88	26.04%	1,500.00
01-22-504990-0020	VMO Decals - Fixed Route	0.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	100.00%	5,000.00
01-22-504990-0021	VMO Repair Parts - Fixed Route	0.00	0.00	0.00	0.00%	62,496.00	2,331.32	60,164.68	96.27%	62,496.00
01-22-509990-0004	VMO Permits & Licenses	41.65	0.00	41.65	100.00%	458.15	167.92	290.23	63.35%	500.00
	Total Department: 22 - Fleet Maintenance:	**248,559.42**	**147,800.44**	**100,758.98**	**40.54%**	**2,920,999.62**	**2,750,519.89**	**170,479.73**	**5.84%**	**3,169,576.00**

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Department: 31 - Facility Maintenance MSC										
01-31-503050-0010	FAM-M Contract Svc - General	1,000.00	0.00	1,000.00	100.00%	11,000.00	6,839.42	4,160.58	37.82%	12,000.00
01-31-504030-0100	FAM-M Plumbing Related Expenditures	833.00	0.00	833.00	100.00%	9,163.00	0.00	9,163.00	100.00%	10,000.00
Total Department: 31 - Facility Maintenance MSC:		**1,833.00**	**0.00**	**1,833.00**	**100.00%**	**20,163.00**	**6,839.42**	**13,323.58**	**66.08%**	**22,000.00**
Department: 32 - Facility Maintenance Leadville										
01-32-503050-0010	FAM-L Contract Svc - General	1,250.00	104.00	1,146.00	91.68%	13,750.00	9,588.03	4,161.97	30.27%	15,000.00
01-32-503060-0600	FAM-L Contract Services	1,499.40	0.00	1,499.40	100.00%	16,493.40	43,500.00	(27,006.60)	-163.74%	18,000.00
01-32-504990-0031	FAM-L Cleaning Supplies - Leadville	83.30	251.72	(168.42)	-202.18%	916.30	273.71	642.59	70.13%	1,000.00
01-32-505020-0001	FAM-L Utilities - Leadville	559.77	1,482.84	(923.07)	-164.90%	6,157.47	6,540.79	(383.32)	-6.23%	6,720.00
Total Department: 32 - Facility Maintenance Leadville:		**3,392.47**	**1,838.56**	**1,553.91**	**45.80%**	**37,317.17**	**59,902.53**	**(22,585.36)**	**-60.52%**	**40,720.00**
Department: 33 - Facility Maintenance Avon										
01-33-503050-0010	FAM-A Contract Svc - General	11,846.25	20,508.30	(8,662.05)	-73.12%	130,308.75	204,668.30	(74,359.55)	-57.06%	142,212.00
01-33-504030-0200	FAM-A Electrical Related Expenditures	416.50	0.00	416.50	100.00%	4,581.50	3,028.55	1,552.95	33.90%	5,000.00
01-33-512060-0000	FAM-A Leases and Rentals-Oper Yards or..	9,768.09	10,551.00	(782.91)	-8.01%	107,448.99	98,895.00	8,553.99	7.96%	117,264.00
Total Department: 33 - Facility Maintenance Avon:		**22,030.84**	**31,059.30**	**(9,028.46)**	**-40.98%**	**242,339.24**	**306,591.85**	**(64,252.61)**	**-26.51%**	**264,476.00**
Department: 41 - Facility Maintenance Stops										
01-41-501020-0500	MPS Admin Salaries	6,900.00	4,912.12	1,987.88	28.81%	75,900.00	34,839.39	41,060.61	54.10%	82,800.00
01-41-501020-1610	MPS Admin - OT	0.00	404.06	(404.06)	0.00%	0.00	1,120.51	(1,120.51)	0.00%	0.00
01-41-502010-0010	MPS Medicare Tax	100.04	88.37	11.67	11.67%	1,100.44	523.42	577.02	52.44%	1,201.00
01-41-502010-0020	Social Security Taxes	427.66	377.90	49.76	11.64%	4,704.26	2,238.11	2,466.15	52.42%	5,134.00
01-41-502020-2000	MPS Retirement	551.77	301.29	250.48	45.40%	6,069.47	1,803.01	4,266.46	70.29%	6,624.00
01-41-502070-0010	MPS unemployment	0.00	0.00	0.00	0.00%	0.00	19.45	(19.45)	0.00%	0.00
01-41-502100-0000	MPS - Holiday pay	0.00	1,113.50	(1,113.50)	0.00%	0.00	1,657.50	(1,657.50)	0.00%	0.00
01-41-503050-0010	MPS Contract Svc - General	9,776.58	280.00	9,496.58	97.14%	107,542.38	231,177.86	(123,635.48)	-114.96%	117,319.00
01-41-503060-0250	MPS Equipment Rental	0.00	0.00	0.00	0.00%	3,750.00	0.00	3,750.00	100.00%	5,000.00
01-41-504010-1000	MPS Supplies & Materials	416.50	908.14	(491.64)	-118.04%	4,581.50	948.29	3,633.21	79.30%	5,000.00
01-41-504010-2001	MPS Fuel - Unleaded	999.60	0.00	999.60	100.00%	10,995.60	0.00	10,995.60	100.00%	12,000.00
01-41-504030-0600	MPS - uniform	0.00	0.00	0.00	0.00%	0.00	219.99	(219.99)	0.00%	0.00
01-41-504990-0029	MPS Bus Stop Supplies	2,915.50	683.26	2,232.24	76.56%	32,070.50	8,770.66	23,299.84	72.65%	35,000.00
01-41-505020-0001	MPS Utilites - Shelters	166.60	0.00	166.60	100.00%	1,832.60	0.00	1,832.60	100.00%	2,000.00
Total Department: 41 - Facility Maintenance Stops:		**22,254.25**	**9,068.64**	**13,185.61**	**59.25%**	**248,546.75**	**283,318.19**	**(34,771.44)**	**-13.99%**	**272,078.00**
Department: 50 - General & Administration										
01-50-501020-0500	ADMIN Admin Salaries	85,094.61	65,171.91	19,922.70	23.41%	936,040.71	807,030.17	129,010.54	13.78%	1,021,544.00
01-50-501020-1610	ADMIN Salaries - OT	0.00	0.00	0.00	0.00%	0.00	1,044.41	(1,044.41)	0.00%	0.00
01-50-502010-0010	ADMIN Medicare Tax	1,234.33	1,328.57	(94.24)	-7.63%	13,577.63	14,508.01	(930.38)	-6.85%	14,812.00
01-50-502010-0020	ADMIN Social Security Taxes	5,278.00	3,493.76	1,784.24	33.81%	58,058.00	58,423.84	(365.84)	-0.63%	63,336.00
01-50-502020-2000	ADMIN Retirement	6,810.33	8,546.08	(1,735.75)	-25.49%	74,913.63	87,531.64	(12,618.01)	-16.84%	81,724.00
01-50-502070-0010	ADMIN Unemployment Taxes	0.00	0.00	0.00	0.00%	0.00	342.63	(342.63)	0.00%	0.00
01-50-502090-0000	ADMIN Sick Pay	0.00	1,877.00	(1,877.00)	0.00%	0.00	20,697.19	(20,697.19)	0.00%	0.00
01-50-502100-0000	ADMIN Holiday Pay	0.00	12,020.82	(12,020.82)	0.00%	0.00	44,325.62	(44,325.62)	0.00%	0.00
01-50-502110-0000	ADMIN Vacation Pay	0.00	6,638.18	(6,638.18)	0.00%	0.00	68,973.54	(68,973.54)	0.00%	0.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-50-503020-0000	ADMIN Public Notices	41.66	0.00	41.66	100.00%	458.26	101.88	356.38	77.77%	500.00
01-50-503030-0001	ADMIN Benefit Management Expenses	4,081.70	2,600.00	1,481.70	36.30%	44,898.70	32,431.35	12,467.35	27.77%	49,000.00
01-50-503030-0002	ADMIN Legal Svcs - Labor Counsel	1,209.93	7,406.25	(6,196.32)	-512.12%	13,309.23	118,618.97	(105,309.74)	-791.25%	14,525.00
01-50-503030-0005	ADMIN Legal Svcs - General	9,662.80	6,847.00	2,815.80	29.14%	106,290.80	54,155.31	52,135.49	49.05%	116,000.00
01-50-503030-0006	ADMIN Legal Svcs - Special	937.50	0.00	937.50	100.00%	10,312.50	0.00	10,312.50	100.00%	11,250.00
01-50-503030-0013	Admin Uniform	0.00	0.00	0.00	0.00%	0.00	753.42	(753.42)	0.00%	0.00
01-50-503030-3250	ADMIN Consulting	200.00	0.00	200.00	100.00%	30,800.00	44,643.47	(13,843.47)	-44.95%	31,000.00
01-50-503030-3290	ADMIN Payroll & HRIS fee	1,648.00	1,560.21	87.79	5.33%	18,128.00	17,717.52	410.48	2.26%	19,776.00
01-50-504990-0001	ADMIN Office Supplies - General	2,865.52	1,067.10	1,798.42	62.76%	31,520.72	15,186.45	16,334.27	51.82%	34,400.00
01-50-504990-0002	ADMIN Office Supplies - Postage	129.03	18.15	110.88	85.93%	1,419.33	1,501.76	(82.43)	-5.81%	1,549.00
01-50-504990-0003	ADMIN Office Supplies - Copy Machine	608.09	0.00	608.09	100.00%	6,688.99	3,862.13	2,826.86	42.26%	7,300.00
01-50-508010-0000	ADMIN Purchased Transportation Servic...	140,000.00	142,507.02	(2,507.02)	-1.79%	1,540,000.00	1,483,485.63	56,514.37	3.67%	1,680,000.00
01-50-509010-0000	ADMIN Memberships & Subscriptions	0.00	622.66	(622.66)	0.00%	54,065.00	68,706.17	(14,641.17)	-27.08%	54,065.00
01-50-509020-0000	ADMIN Travel - Meetings/Seminars	150.00	0.00	150.00	100.00%	14,650.00	8,963.75	5,686.25	38.81%	14,800.00
01-50-509020-0001	ADMIN Training/Workshop	0.00	0.00	0.00	0.00%	7,200.00	1,455.00	5,745.00	79.79%	7,200.00
01-50-509020-0002	ADMIN Board Meeting Expense	1,037.08	484.17	552.91	53.31%	11,407.88	12,911.04	(1,503.16)	-13.18%	12,450.00
01-50-509020-0004	ADMIN Employee Development Program	875.00	0.00	875.00	100.00%	18,125.00	21,889.00	(3,764.00)	-20.77%	19,000.00
01-50-509020-1000	ADMIN Employee Event Expenses	750.00	203.08	546.92	72.92%	27,000.00	16,292.37	10,707.63	39.66%	27,750.00
01-50-509020-1001	ADMIN Employee Wellness Plan Expense	0.00	0.00	0.00	0.00%	36,000.00	28,050.00	7,950.00	22.08%	36,000.00
01-50-509080-0000	ADMIN Recruiting Employees	3,456.66	4,518.61	(1,061.95)	-30.72%	38,023.26	67,172.42	(29,149.16)	-76.66%	41,480.00
01-50-509080-0100	ADMIN Employee Recognition	15,600.00	19,150.00	(3,550.00)	-22.76%	36,100.00	31,148.25	4,951.75	13.72%	203,500.00
01-50-509990-0002	ADMIN Miscellaneous Expense	116.62	11.50	105.12	90.14%	1,282.82	11.50	1,271.32	99.10%	1,400.00
01-50-512120-0000	ADMIN Leases and Rentals	83,335.08	68,753.19	14,581.89	17.50%	916,685.88	742,277.41	174,408.47	19.03%	1,000,021.00
	Total Department: 50 - General & Administration:	**365,121.94**	**354,825.26**	**10,296.68**	**2.82%**	**4,046,956.34**	**3,874,211.85**	**172,744.49**	**4.27%**	**4,564,382.00**
Department: 51 - Finance										
01-51-501020-0500	ACCT-RM Admin Salaries	21,316.30	15,987.25	5,329.05	25.00%	234,479.30	163,734.59	70,744.71	30.17%	255,898.00
01-51-502010-0010	ACCT-RM Medicare Tax	309.12	281.26	27.86	9.01%	3,400.32	2,702.40	697.92	20.53%	3,711.00
01-51-502010-0020	ACCT-RM Social Security Taxes	1,321.63	1,202.61	119.02	9.01%	14,537.93	11,554.99	2,982.94	20.52%	15,866.00
01-51-502020-2000	ACCT-RM Retirement	1,705.31	1,893.87	(188.56)	-11.06%	18,758.41	17,938.92	819.49	4.37%	20,472.00
01-51-502070-0010	ACCT-RM Unemplyement Taxes	1,832.60	5,310.82	(3,478.22)	-189.80%	20,158.60	9,445.30	10,713.30	53.15%	22,000.00
01-51-502090-0000	ACCT RM - Sick Pay	0.00	154.26	(154.26)	0.00%	0.00	2,977.05	(2,977.05)	0.00%	0.00
01-51-502100-0000	ACCT RM - Holiday Pay	0.00	2,786.11	(2,786.11)	0.00%	0.00	8,070.41	(8,070.41)	0.00%	0.00
01-51-502110-0000	ACCT RM - Vacation Pay	0.00	11.02	(11.02)	0.00%	0.00	6,330.00	(6,330.00)	0.00%	0.00
01-51-503020-0000	ACCT-RM Public Notices	41.65	0.00	41.65	100.00%	458.15	0.00	458.15	100.00%	500.00
01-51-503030-0009	ACCT-RM Contracted Services	0.00	0.00	0.00	0.00%	30,000.00	69,105.39	(39,105.39)	-130.35%	30,000.00
01-51-503030-0015	ACCT-RM Audit Services	0.00	0.00	0.00	0.00%	30,500.00	28,885.00	1,615.00	5.30%	30,500.00
01-51-503030-3250	ACCT-RM Consulting	3,750.00	290.00	3,460.00	92.27%	41,250.00	23,466.25	17,783.75	43.11%	45,000.00
01-51-506030-0000	ACCT-RM Insurance - General & Auto Li...	32,950.25	34,840.16	(1,889.91)	-5.74%	362,452.75	357,460.32	4,992.43	1.38%	395,403.00
01-51-506040-0000	ACCT-RM Insurance - Deductible	4,165.00	1,000.00	3,165.00	75.99%	45,815.00	1,000.00	44,815.00	97.82%	50,000.00
01-51-506040-1000	ACCT-RM Insurance - WC	19,325.26	18,707.00	618.26	3.20%	212,577.86	148,637.00	63,940.86	30.08%	231,996.00
01-51-506080-0000	ACCT-RM Insurance - CEBT	119,482.18	122,780.43	(3,298.25)	-2.76%	1,314,303.98	1,372,123.60	(57,819.62)	-4.40%	1,434,360.00
01-51-509010-0000	ACCT-RM Memberships & Subscriptions	3,269.16	0.00	3,269.16	100.00%	35,960.76	14,295.00	21,665.76	60.25%	39,230.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-51-509020-0000	ACCT-RM - Meetings/Training	166.43	0.00	166.43	100.00%	1,830.73	155.83	1,674.90	91.49%	1,998.00
01-51-509020-0002	ACCT RM - Mileage Reimbursement	0.00	0.00	0.00	0.00%	0.00	2,065.16	(2,065.16)	0.00%	0.00
01-51-509080-1000	ACCT RM - Bank Fees	0.00	159.38	(159.38)	0.00%	0.00	1,536.16	(1,536.16)	0.00%	0.00
	Total Department: 51 - Finance:	**209,634.89**	**205,404.17**	**4,230.72**	**2.02%**	**2,366,483.79**	**2,241,483.37**	**125,000.42**	**5.28%**	**2,576,934.00**
Department: 52 - IT										
01-52-501020-0500	IT Admin Salaries	26,688.40	20,665.35	6,023.05	22.57%	293,572.40	253,418.76	40,153.64	13.68%	320,389.00
01-52-501020-1610	IT - Salaries OT	0.00	649.10	(649.10)	0.00%	0.00	9,336.43	(9,336.43)	0.00%	0.00
01-52-502010-0010	IT Medicare Tax	387.01	379.07	7.94	2.05%	4,257.11	4,419.67	(162.56)	-3.82%	4,646.00
01-52-502010-0020	IT Social Security Taxes	1,654.67	1,620.87	33.80	2.04%	18,201.37	18,898.36	(696.99)	-3.83%	19,864.00
01-52-502020-2000	IT Retirement	2,135.06	2,238.04	(102.98)	-4.82%	23,485.66	25,882.93	(2,397.27)	-10.21%	25,631.00
01-52-502070-0010	IT Unemployment Taxes	0.00	0.00	0.00	0.00%	0.00	134.69	(134.69)	0.00%	0.00
01-52-502090-0000	IT Sick Pay	0.00	79.50	(79.50)	0.00%	0.00	9,817.15	(9,817.15)	0.00%	0.00
01-52-502100-0000	IT Holiday Pay	0.00	3,528.15	(3,528.15)	0.00%	0.00	13,837.81	(13,837.81)	0.00%	0.00
01-52-502110-0000	IT Vacation Pay	0.00	435.85	(435.85)	0.00%	0.00	8,227.62	(8,227.62)	0.00%	0.00
01-52-503020-0006	IT Communications	4,500.00	2,217.66	2,282.34	50.72%	78,500.00	82,347.17	(3,847.17)	-4.90%	83,000.00
01-52-503030-0009	IT Contracted Services	12,500.00	12,042.32	457.68	3.66%	155,000.00	140,993.84	14,006.16	9.04%	167,500.00
01-52-503030-0011	IT Computer/Networks Software Agmt	4,416.66	11,743.72	(7,327.06)	-165.90%	48,583.26	94,335.24	(45,751.98)	-94.17%	53,000.00
01-52-503030-3250	IT Consulting	0.00	0.00	0.00	0.00%	9,000.00	7,265.66	1,734.34	19.27%	12,000.00
01-52-503050-0000	IT Office Equipment Maintenance	166.60	164.17	2.43	1.46%	1,832.60	1,346.95	485.65	26.50%	2,000.00
01-52-504990-0010	IT Computer Supplies	3,000.00	2,592.45	407.55	13.59%	27,000.00	18,564.06	8,435.94	31.24%	28,000.00
01-52-506080-0000	IT - Cyber Insurance	1,259.75	1,097.27	162.48	12.90%	13,857.25	12,064.38	1,792.87	12.94%	15,117.00
01-52-509020-0000	IT Travel - Meetings/Seminars	49.98	0.00	49.98	100.00%	549.78	1,244.57	(694.79)	-126.38%	600.00
01-52-509020-0001	IT Training/Workshop	1,000.00	72.74	927.26	92.73%	11,100.00	3,009.04	8,090.96	72.89%	11,300.00
	Total Department: 52 - IT:	**57,758.13**	**59,526.26**	**(1,768.13)**	**-3.06%**	**684,939.43**	**705,144.33**	**(20,204.90)**	**-2.95%**	**743,047.00**
Department: 53 - Planning										
01-53-501020-0500	PL Admin Salaries	16,559.79	11,523.49	5,036.30	30.41%	182,157.69	158,619.80	23,537.89	12.92%	198,797.00
01-53-502010-0010	PL Medicare Tax	240.15	240.15	0.00	0.00%	2,641.65	4,641.39	(1,999.74)	-75.70%	2,883.00
01-53-502010-0020	PL Social Security Taxes	1,026.67	1,026.91	(0.24)	-0.02%	11,293.37	19,845.73	(8,552.36)	-75.73%	12,325.00
01-53-502020-2000	PL Retirement	1,324.80	1,151.69	173.11	13.07%	14,572.80	11,809.27	2,763.53	18.96%	15,904.00
01-53-502070-0010	PL Unemployment Taxes	0.00	0.00	0.00	0.00%	0.00	210.92	(210.92)	0.00%	0.00
01-53-502100-0000	PL Holiday Pay	0.00	3,132.60	(3,132.60)	0.00%	0.00	7,049.02	(7,049.02)	0.00%	0.00
01-53-502110-0000	PL Vacation Pay	0.00	1,566.30	(1,566.30)	0.00%	0.00	6,394.89	(6,394.89)	0.00%	0.00
01-53-503030-3250	PL Consulting	0.00	0.00	0.00	0.00%	625,000.00	490,053.27	134,946.73	21.59%	625,000.00
01-53-509020-0000	PL Travel - Meetings/Seminars	83.21	(137.96)	221.17	265.80%	915.31	876.00	39.31	4.29%	999.00
01-53-509020-0001	PL Training/Workshop	0.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	100.00%	5,000.00
	Total Department: 53 - Planning:	**19,234.62**	**18,503.18**	**731.44**	**3.80%**	**841,580.82**	**699,500.29**	**142,080.53**	**16.88%**	**860,908.00**
Department: 54 - Marketing & Customer Service										
01-54-501020-0500	MCS Admin Salaries	25,371.01	21,235.78	4,135.23	16.30%	279,081.11	227,634.85	51,446.26	18.43%	304,574.00
01-54-501020-1610	MCS Salaries - OT	0.00	1,115.46	(1,115.46)	0.00%	0.00	6,763.59	(6,763.59)	0.00%	0.00
01-54-502010-0010	MCS Medicare Tax	367.85	392.81	(24.96)	-6.79%	4,046.35	1,836.39	2,209.96	54.62%	4,416.00
01-54-502010-0020	MCS Social Security Taxes	1,573.03	1,679.53	(106.50)	-6.77%	17,303.33	7,851.95	9,451.38	54.62%	18,884.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-54-502020-2000	MCS Retirement	2,029.68	2,146.91	(117.23)	-5.78%	22,326.48	21,195.74	1,130.74	5.06%	24,366.00
01-54-502070-0010	MCS Unemployment Taxes	0.00	13.17	(13.17)	0.00%	0.00	169.08	(169.08)	0.00%	0.00
01-54-502090-0000	MCS Sick Pay	0.00	17.14	(17.14)	0.00%	0.00	3,080.21	(3,080.21)	0.00%	0.00
01-54-502100-0000	MCS Holiday Pay	0.00	3,571.22	(3,571.22)	0.00%	0.00	13,364.38	(13,364.38)	0.00%	0.00
01-54-502110-0000	MCS Vacation Pay	0.00	787.76	(787.76)	0.00%	0.00	15,244.15	(15,244.15)	0.00%	0.00
01-54-503030-3240	MCS Contracted Services	3,150.00	2,056.25	1,093.75	34.72%	49,350.00	56,331.77	(6,981.77)	-14.15%	50,100.00
01-54-503030-3260	MCS Advertising	10,767.00	3,661.61	7,105.39	65.99%	39,288.50	11,618.95	27,669.55	70.43%	41,248.00
01-54-503030-3270	MCS Events Expenses	0.00	2,085.65	(2,085.65)	0.00%	5,600.00	16,075.60	(10,475.60)	-187.06%	6,000.00
01-54-503990-0003	MCS Printing Expense	16,375.00	752.01	15,622.99	95.41%	38,750.00	6,053.28	32,696.72	84.38%	39,350.00
01-54-504990-0002	MCS Office Supplies	7,200.00	1,661.80	5,538.20	76.92%	16,200.00	9,104.30	7,095.70	43.80%	16,400.00
01-54-509010-0000	MCS Memberships & Subscriptions	104.95	544.04	(439.09)	-418.38%	1,154.45	9,445.86	(8,291.41)	-718.21%	1,260.00
01-54-509020-0000	MCS Travel - Meetings/Seminars	0.00	94.05	(94.05)	0.00%	5,000.00	2,692.95	2,307.05	46.14%	5,000.00
01-54-509020-0001	MCS - Training Workshop	183.26	399.00	(215.74)	-117.72%	2,015.86	2,311.25	(295.39)	-14.65%	2,200.00
	Total Department: 54 - Marketing & Customer Service:	**67,121.78**	**42,214.19**	**24,907.59**	**37.11%**	**480,116.08**	**410,774.30**	**69,341.78**	**14.44%**	**513,798.00**
	Total Expense:	**3,118,148.48**	**17,048,789.81**	**(13,930,641.33)**	**-446.76%**	**36,960,013.46**	**37,544,457.56**	**(584,444.10)**	**-1.58%**	**41,463,185.91**
	Total Revenues	**1,497,399.66**	**1,789,546.03**	**292,146.37**	**19.51%**	**23,796,312.26**	**36,437,427.32**	**12,641,115.06**	**53.12%**	**25,943,216.00**
	Total Fund: 01 - General Fund:	**(1,620,748.82)**	**(15,259,243.78)**	**(13,638,494.96)**		**(13,163,701.20)**	**(1,107,030.24)**	**12,056,670.96**		**(15,519,969.91)**
Fund: 02 - Capital Fund										
Revenue										
Department: 00 - Assets										
02-00-408020-0100	Transfer from General Fund	1,276,626.66	15,319,519.91	14,042,893.25	1,100.00%	15,542,893.26	16,819,519.91	1,276,626.65	8.21%	16,819,519.91
	Total Department: 00 - Assets:	**1,276,626.66**	**15,319,519.91**	**14,042,893.25**	**1,100.00%**	**15,542,893.26**	**16,819,519.91**	**1,276,626.65**	**8.21%**	**16,819,519.91**
Department: 09 - Revenue										
02-09-407990-1000	Gain/Loss on sale of assets	0.00	1,550.00	1,550.00	0.00%	0.00	38,821.00	38,821.00	0.00%	0.00
	Total Department: 09 - Revenue:	**0.00**	**1,550.00**	**1,550.00**	**0.00%**	**0.00**	**38,821.00**	**38,821.00**	**0.00%**	**0.00**
Department: 60 - Vehicles										
02-60-413990-2036	FTA 5339 Capital revenue	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	494,000.00
	Total Department: 60 - Vehicles:	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**494,000.00**
	Total Revenue:	**1,276,626.66**	**15,321,069.91**	**14,044,443.25**	**1,100.12%**	**15,542,893.26**	**16,858,340.91**	**1,315,447.65**	**8.46%**	**17,313,519.91**
Expense										
Department: 60 - Vehicles										
02-60-522000-0000	Capital Outlay - Revenue Vehicles	0.00	0.00	0.00	0.00%	4,975,605.00	5,036,283.62	(60,678.62)	-1.22%	5,658,605.00
02-60-522000-0001	Capital Outlay - Service Vehicles	0.00	0.00	0.00	0.00%	150,000.00	197,524.79	(47,524.79)	-31.68%	150,000.00
02-60-522000-0002	Capital Outlay - Refurbished Revenue V...	0.00	0.00	0.00	0.00%	1,350,000.00	447,209.60	902,790.40	66.87%	1,350,000.00
	Total Department: 60 - Vehicles:	**0.00**	**0.00**	**0.00**	**0.00%**	**6,475,605.00**	**5,681,018.01**	**794,586.99**	**12.27%**	**7,158,605.00**
Department: 62 - Equipment										
02-62-522000-0009	Capital Outlay - Communication/Inform...	11,245.50	0.00	11,245.50	100.00%	123,700.50	0.00	123,700.50	100.00%	135,000.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
02-62-522000-0010	Capital Outlay- Other Capital Investment	1,666.00	0.00	1,666.00	100.00%	18,326.00	130,844.67	(112,518.67)	-613.98%	20,000.00
	Total Department: 62 - Equipment:	**12,911.50**	**0.00**	**12,911.50**	**100.00%**	**142,026.50**	**130,844.67**	**11,181.83**	**7.87%**	**155,000.00**
	Total Expense:	**12,911.50**	**0.00**	**12,911.50**	**100.00%**	**6,617,631.50**	**5,811,862.68**	**805,768.82**	**12.18%**	**7,313,605.00**
	Total Revenues	**1,276,626.66**	**15,321,069.91**	**14,044,443.25**	**1,100.12%**	**15,542,893.26**	**16,858,340.91**	**1,315,447.65**	**8.46%**	**17,313,519.91**
	Total Fund: 02 - Capital Fund:	**1,263,715.16**	**15,321,069.91**	**14,057,354.75**		**8,925,261.76**	**11,046,478.23**	**2,121,216.47**		**9,999,914.91**
Fund: 03 - Air Fund										
Revenue										
Department: 70 - Airport Transfers										
03-70-408020-0100	Transfer From General Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	1,200,000.00
	Total Department: 70 - Airport Transfers:	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**1,200,000.00**
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**1,200,000.00**
Expense										
Department: 70 - Airport Transfers										
03-70-508010-0000	Minimum Revenue Guarantees	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	1,200,000.00
	Total Department: 70 - Airport Transfers:	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**1,200,000.00**
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**1,200,000.00**
	Total Revenues	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**1,200,000.00**
	Total Fund: 03 - Air Fund:	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**		**0.00**
Fund: 04 - Housing Fund										
Revenue										
Department: 00 - Assets										
04-00-408020-0100	Transfer from General Fund	0.00	0.00	0.00	0.00%	320,000.00	320,000.00	0.00	0.00%	320,000.00
	Total Department: 00 - Assets:	**0.00**	**0.00**	**0.00**	**0.00%**	**320,000.00**	**320,000.00**	**0.00**	**0.00%**	**320,000.00**
Department: 80 - Admin of Housing Programs										
04-80-407990-2000	Rent - Leased Properties	0.00	(3,243.76)	(3,243.76)	0.00%	0.00	0.00	0.00	0.00%	0.00
	Total Department: 80 - Admin of Housing Programs:	**0.00**	**(3,243.76)**	**(3,243.76)**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**
Department: 81 - Quail Run 1										
04-81-407990-2000	Quail run 106-4 &107-2 rent income	4,373.16	5,613.75	1,240.59	28.37%	48,104.76	50,251.90	2,147.14	4.46%	52,499.00
	Total Department: 81 - Quail Run 1:	**4,373.16**	**5,613.75**	**1,240.59**	**28.37%**	**48,104.76**	**50,251.90**	**2,147.14**	**4.46%**	**52,499.00**
Department: 91 - Housing Ops LCV										
04-91-407990-2000	LCV - rent income	5,685.72	6,764.42	1,078.70	18.97%	62,542.92	67,294.02	4,751.10	7.60%	68,256.00
	Total Department: 91 - Housing Ops LCV:	**5,685.72**	**6,764.42**	**1,078.70**	**18.97%**	**62,542.92**	**67,294.02**	**4,751.10**	**7.60%**	**68,256.00**
Department: 92 - Housing Ops Gypsum Apt										
04-92-407990-2000	KRC - rent income	1,439.42	1,600.00	160.58	11.16%	15,833.62	16,661.21	827.59	5.23%	17,280.00
	Total Department: 92 - Housing Ops Gypsum Apt:	**1,439.42**	**1,600.00**	**160.58**	**11.16%**	**15,833.62**	**16,661.21**	**827.59**	**5.23%**	**17,280.00**

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Department: 93 - Housing Ops All Other Locations										
04-93-407990-2000	Riverdance - rent expense	2,878.84	2,400.00	(478.84)	-16.63%	31,667.24	35,712.65	4,045.41	12.77%	34,560.00
Total Department: 93 - Housing Ops All Other Locations:		**2,878.84**	**2,400.00**	**(478.84)**	**-16.63%**	**31,667.24**	**35,712.65**	**4,045.41**	**12.77%**	**34,560.00**
Department: 94 - Broadway										
04-94-407990-2000	Broadway - rent income	2,339.06	2,542.02	202.96	8.68%	25,729.66	23,915.12	(1,814.54)	-7.05%	28,080.00
Total Department: 94 - Broadway:		**2,339.06**	**2,542.02**	**202.96**	**8.68%**	**25,729.66**	**23,915.12**	**(1,814.54)**	**-7.05%**	**28,080.00**
Department: 95 - Miller Road										
04-95-407990-2000	CMC - rent income	4,318.27	5,035.50	717.23	16.61%	47,500.97	51,998.49	4,497.52	9.47%	51,840.00
Total Department: 95 - Miller Road:		**4,318.27**	**5,035.50**	**717.23**	**16.61%**	**47,500.97**	**51,998.49**	**4,497.52**	**9.47%**	**51,840.00**
Department: 96 - Eby Creek										
04-96-407990-2000	Overlook @ Eby creek - rent income	4,318.27	5,549.80	1,231.53	28.52%	47,500.97	54,352.99	6,852.02	14.43%	51,840.00
Total Department: 96 - Eby Creek:		**4,318.27**	**5,549.80**	**1,231.53**	**28.52%**	**47,500.97**	**54,352.99**	**6,852.02**	**14.43%**	**51,840.00**
Department: 97 - Housing Operations The Pike										
04-97-407990-2000	The Pike - rent income	4,398.24	1,902.86	(2,495.38)	-56.74%	48,380.64	23,929.77	(24,450.87)	-50.54%	52,800.00
Total Department: 97 - Housing Operations The Pike:		**4,398.24**	**1,902.86**	**(2,495.38)**	**-56.74%**	**48,380.64**	**23,929.77**	**(24,450.87)**	**-50.54%**	**52,800.00**
Total Revenue:		**29,750.98**	**28,164.59**	**(1,586.39)**	**-5.33%**	**647,260.78**	**644,116.15**	**(3,144.63)**	**-0.49%**	**677,155.00**
Expense										
Department: 80 - Admin of Housing Programs										
04-80-503030-3250	Housing Project _ Consulting Fee	0.00	0.00	0.00	0.00%	40,000.00	0.00	40,000.00	100.00%	40,000.00
04-80-503050-0010	Contract Services General	916.30	160.00	756.30	82.54%	10,079.30	4,509.88	5,569.42	55.26%	11,000.00
04-80-505020-0001	WIFI And Utilites	2,915.50	1,622.29	1,293.21	44.36%	32,070.50	12,186.77	19,883.73	62.00%	35,000.00
04-80-509900-0001	Employee housing onboarding expense	0.00	0.00	0.00	0.00%	0.00	1,760.25	(1,760.25)	0.00%	0.00
Total Department: 80 - Admin of Housing Programs:		**3,831.80**	**1,782.29**	**2,049.51**	**53.49%**	**82,149.80**	**18,456.90**	**63,692.90**	**77.53%**	**86,000.00**
Department: 81 - Quail Run 1										
04-81-504990-0011	Materials & Supplies	833.00	0.00	833.00	100.00%	9,163.00	6,356.86	2,806.14	30.62%	10,000.00
04-81-510125-0000	HOA Dues	599.76	720.00	(120.24)	-20.05%	6,597.36	7,920.00	(1,322.64)	-20.05%	7,200.00
Total Department: 81 - Quail Run 1:		**1,432.76**	**720.00**	**712.76**	**49.75%**	**15,760.36**	**14,276.86**	**1,483.50**	**9.41%**	**17,200.00**
Department: 91 - Housing Ops LCV										
04-91-504990-0011	LCV - Materials & Supplies	108.29	684.35	(576.06)	-531.96%	1,191.19	3,744.31	(2,553.12)	-214.33%	1,300.00
04-91-512130-0000	LCV - Rent Expense	6,637.17	7,411.30	(774.13)	-11.66%	73,008.87	79,172.18	(6,163.31)	-8.44%	79,678.00
Total Department: 91 - Housing Ops LCV:		**6,745.46**	**8,095.65**	**(1,350.19)**	**-20.02%**	**74,200.06**	**82,916.49**	**(8,716.43)**	**-11.75%**	**80,978.00**
Department: 92 - Housing Ops Gypsum Apt										
04-92-504990-0011	KRC - Materials & Supplies	108.33	672.96	(564.63)	-521.21%	1,191.63	885.12	306.51	25.72%	1,300.00
04-92-512130-0000	KRC - rent expense	2,798.88	4,300.00	(1,501.12)	-53.63%	30,787.68	40,302.64	(9,514.96)	-30.91%	33,600.00
Total Department: 92 - Housing Ops Gypsum Apt:		**2,907.21**	**4,972.96**	**(2,065.75)**	**-71.06%**	**31,979.31**	**41,187.76**	**(9,208.45)**	**-28.80%**	**34,900.00**
Department: 93 - Housing Ops All Other Locations										
04-93-504990-0011	Riverdance - Materials & Supplies	108.29	0.00	108.29	100.00%	1,191.19	0.00	1,191.19	100.00%	1,300.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
04-93-512130-0000	Riverdance - Rent Expense	4,506.19	2,620.00	1,886.19	41.86%	49,568.09	64,030.00	(14,461.91)	-29.18%	54,096.00
Total Department: 93 - Housing Ops All Other Locations:		**4,614.48**	**2,620.00**	**1,994.48**	**43.22%**	**50,759.28**	**64,030.00**	**(13,270.72)**	**-26.14%**	**55,396.00**
Department: 94 - Broadway										
04-94-504990-0011	Broadway - Materials & Supplies	108.29	0.00	108.29	100.00%	1,191.19	501.60	689.59	57.89%	1,300.00
04-94-512130-0000	Broadway - rent expense	2,598.96	3,000.00	(401.04)	-15.43%	28,588.56	33,000.00	(4,411.44)	-15.43%	31,200.00
Total Department: 94 - Broadway:		**2,707.25**	**3,000.00**	**(292.75)**	**-10.81%**	**29,779.75**	**33,501.60**	**(3,721.85)**	**-12.50%**	**32,500.00**
Department: 95 - Miller Road										
04-95-504990-0011	CMC - Materials & Supplies	108.29	0.00	108.29	100.00%	1,191.19	0.00	1,191.19	100.00%	1,300.00
04-95-512130-0000	CMC - rent expense	9,944.02	9,948.00	(3.98)	-0.04%	109,384.22	110,891.89	(1,507.67)	-1.38%	119,376.00
Total Department: 95 - Miller Road:		**10,052.31**	**9,948.00**	**104.31**	**1.04%**	**110,575.41**	**110,891.89**	**(316.48)**	**-0.29%**	**120,676.00**
Department: 96 - Eby Creek										
04-96-504990-0011	Overlook @ Eby creek - Materials & Sup...	108.29	0.00	108.29	100.00%	1,191.19	1,980.07	(788.88)	-66.23%	1,300.00
04-96-512130-0000	Overlook @ Eby creek - rent expense	8,939.42	14,336.23	(5,396.81)	-60.37%	98,333.62	119,743.51	(21,409.89)	-21.77%	107,316.00
Total Department: 96 - Eby Creek:		**9,047.71**	**14,336.23**	**(5,288.52)**	**-58.45%**	**99,524.81**	**121,723.58**	**(22,198.77)**	**-22.30%**	**108,616.00**
Department: 97 - Housing Operations The Pike										
04-97-504990-0011	The Pike - Materials & Supplies	108.29	0.00	108.29	100.00%	1,191.19	0.00	1,191.19	100.00%	1,300.00
04-97-512130-0000	The Pike rent expense	8,636.54	9,025.43	(388.89)	-4.50%	95,001.94	57,946.17	37,055.77	39.01%	103,680.00
Total Department: 97 - Housing Operations The Pike:		**8,744.83**	**9,025.43**	**(280.60)**	**-3.21%**	**96,193.13**	**57,946.17**	**38,246.96**	**39.76%**	**104,980.00**
Total Expense:		**50,083.81**	**54,500.56**	**(4,416.75)**	**-8.82%**	**590,921.91**	**544,931.25**	**45,990.66**	**7.78%**	**641,246.00**
Total Revenues		**29,750.98**	**28,164.59**	**(1,586.39)**	**-5.33%**	**647,260.78**	**644,116.15**	**(3,144.63)**	**-0.49%**	**677,155.00**
Total Fund: 04 - Housing Fund:		**(20,332.83)**	**(26,335.97)**	**(6,003.14)**		**56,338.87**	**99,184.90**	**42,846.03**		**35,909.00**
Report Total:		**(377,366.49)**	**35,490.16**	**412,856.65**		**(4,182,100.57)**	**10,038,632.89**	**14,220,733.46**		**(5,484,146.00)**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: 99 - First Bank AP-99 - First Bank Checking AP						
TERM VENDOR	Term Vendor	11/03/2025	Regular	0.00	4,867.15	10668
BLUE MONSTER	Blue Monster Service LLC	11/06/2025	Regular	0.00	250.00	10669
Clean Up	Clean Up Janitorial Services LLC	11/06/2025	Regular	0.00	250.00	10670
COLLETT	Collett Enterprises, Inc.	11/06/2025	Regular	0.00	1,650.50	10671
CCFW&U	Collins Cole Flynn Winn & Ulmer	11/06/2025	Regular	0.00	-7,905.31	10672
CCFW&U	Collins Cole Flynn Winn & Ulmer	11/06/2025	Regular	0.00	7,905.31	10672
CSDPLP	Colorado Special Districts Property & Liability P	11/06/2025	Regular	0.00	1,000.00	10673
ECH&D	Eagle County Housing & Development	11/06/2025	Regular	0.00	3,000.00	10674
EV TEMPS	Eagle Valley Temps	11/06/2025	Regular	0.00	804.00	10675
KNS	KNS Broadcasting	11/06/2025	Regular	0.00	588.00	10676
R&WC	Ross and White Company	11/06/2025	Regular	0.00	52,666.69	10677
SSI	Signature Signs, Inc.	11/06/2025	Regular	0.00	1,584.00	10678
AVON	Town of Avon	11/06/2025	Regular	0.00	74,410.28	10679
VAIL DAILY	Vail Daily	11/06/2025	Regular	0.00	1,511.15	10680
CSDPLP	Colorado Special Districts Property & Liability P	11/14/2025	Regular	0.00	124.00	10681
ECH&D	Eagle County Housing & Development	11/14/2025	Regular	0.00	9,948.00	10682
EV TEMPS	Eagle Valley Temps	11/14/2025	Regular	0.00	1,072.00	10683
Elite	Elite Asphalt Services LLC	11/14/2025	Regular	0.00	53,860.00	10684
LAKE CREEK	Lake Creek Village Apt	11/14/2025	Regular	0.00	5,576.68	10685
LEADVILLE SD	Leadville Sanitation District	11/14/2025	Regular	0.00	104.00	10686
PARKVILLE WD	Parkville Water District	11/14/2025	Regular	0.00	82.60	10687
PIKE	The Pike	11/14/2025	Regular	0.00	2,483.43	10688
TRYBE	Trybe Property Management	11/14/2025	Regular	0.00	10,895.96	10689
UNIFIRST	UniFirst Corporation	11/14/2025	Regular	0.00	2,847.01	10690
Graizing	The Catered Event, LLC	11/19/2025	Regular	0.00	288.00	10691
AMT	Always Mountain Time	11/21/2025	Regular	0.00	2,600.00	10692
AT&T	AT&T Mobility, LLC	11/21/2025	Regular	0.00	6,205.75	10693
AT&T 2	AT&T Mobility, LLC	11/21/2025	Regular	0.00	1,049.37	10694
CCFW&U	Collins Cole Flynn Winn & Ulmer	11/21/2025	Regular	0.00	7,905.31	10695
CONSUELO HERNANDE	Consuelo Hernandez	11/21/2025	Regular	0.00	160.00	10696
Dally Up	Dally Up Creations and Embroidery LLC	11/21/2025	Regular	0.00	3,150.00	10697
ECFM	Eagle County Facilities Management	11/21/2025	Regular	0.00	68,753.19	10698
ECH&D	Eagle County Housing & Development	11/21/2025	Regular	0.00	9,948.00	10699
EV TEMPS	Eagle Valley Temps	11/21/2025	Regular	0.00	2,144.00	10700
FROST CREEK	Frost Creek	11/21/2025	Regular	0.00	14,342.00	10701
ACE	Gypsum Eagle Ace Hardware LLC	11/21/2025	Regular	0.00	144.19	10702
HYFYVE	HyFyve	11/21/2025	Regular	0.00	2,406.25	10703
Intercom	Intercom, Inc	11/21/2025	Regular	0.00	94.05	10704
LAKE CREEK	Lake Creek Village Apt	11/21/2025	Regular	0.00	1,834.62	10705
PROCOM	Procom LLC	11/21/2025	Regular	0.00	2,225.50	10706
SGM	Schmueser Gordon Meyer, Inc.	11/21/2025	Regular	0.00	7,383.50	10707
Trinity	Thompson Welding LLC	11/21/2025	Regular	0.00	-2,000.00	10708
Trinity	Thompson Welding LLC	11/21/2025	Regular	0.00	2,000.00	10708
Transdev	Transdev Fleet Services, Inc	11/21/2025	Regular	0.00	90,485.66	10709
TRYBE	Trybe Property Management	11/21/2025	Regular	0.00	13,784.50	10710
Gun Jockey	Victor Pena	11/21/2025	Regular	0.00	7,650.23	10711
Xcel	Xcel Energy	11/21/2025	Regular	0.00	722.75	10712
TERM VENDOR	Term Vendor	11/25/2025	Regular	0.00	-3,721.40	10713
TERM VENDOR	Term Vendor	11/25/2025	Regular	0.00	3,721.40	10713
ECH&D	Eagle County Housing & Development	11/25/2025	Regular	0.00	3,000.00	10714
ISTONISH	Istonish, Inc.	11/25/2025	Regular	0.00	7,426.57	10715
KRC PROPERTIES	KRC Properties	11/25/2025	Regular	0.00	4,300.00	10716
RIVER DANCE	River Dance	11/25/2025	Regular	0.00	2,620.00	10717
TRYBE	Trybe Property Management	11/25/2025	Regular	0.00	10,266.54	10718

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CDL&E	Colorado Department of Labor	11/18/2025	Bank Draft	0.00	5,310.82	DFT0000072
FB CC	FirstBank CC	11/23/2025	Bank Draft	0.00	27,732.47	DFT0000073
CEBT	CEBT Payments	11/10/2025	Bank Draft	0.00	131,952.83	DFT0000074
PINNACOL	Pinnacol Assurance	11/21/2025	Bank Draft	0.00	18,707.00	DFT0000076

Bank Code 99 - First Bank AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	51	0.00	514,092.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-13,626.71
Bank Drafts	4	4	0.00	183,703.12
EFT's	0	0	0.00	0.00
	79	**58**	**0.00**	**684,168.55**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	51	0.00	514,092.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-13,626.71
Bank Drafts	4	4	0.00	183,703.12
EFT's	0	0	0.00	0.00
	79	**58**	**0.00**	**684,168.55**

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash Fund	11/2025	684,168.55
			684,168.55

To: The Eagle Valley Transportation Authority d/b/a Core Transit Board
From: Sanjok Timilsina, Director of Finance

Meeting Date: 01/14/2026

SUBJECT: Procurement Policy

RECOMMENDED ACTIONS: Approve the Procurement Policy updates as presented.

Background

In August 2023 the board adopted Core Transit's (the "Authority") Procurement policy. The procurement policy outlines bidding requirements and ensures the Authority gets competitive pricing and rates for all goods and services.

Proposed Changes:

Staff proposes several updates to the Procurement Policy to improve clarity, adjust the policy based on our recent growth in budget, and ensure continued compliance with applicable funding requirements. The proposed changes in the procurement policy are outlined below:

1. Revised the procurement threshold for small, mid-sized and large projects from $25,000, $75,000 and "$75,000 and above" to $74,999, $249,999 and "$250,000 and above" respectively. Table on following page clarifies these requirements.

{Chart on Following Page}

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Definition	Procurement Process
Small Projects - Projects less than $74,999	Only one quotation or bid need be solicited if the price quoted or bid is considered reasonable by the Executive Director, in his or her discretion. Price comparisons are encouraged.
Mid-Sized Projects - Projects between $75,000 and $250,000	Solicitation from at least three vendors.
Large Projects - Projects over $250,000	Formal competitive bids or proposals

2. Added language to encourage reasonable efforts to obtain comparative pricing regardless of the cost and evaluate available services or goods to ensure value and appropriateness.
3. Added local vendor preference up to 5% for small and mid-sized projects.
4. Changed the threshold for Sole Source purchases requiring prior Board approval from $25,000 to $75,000.
5. Added language to clarify that when state or federal funding applies, the most restrictive procurement requirements must be followed to ensure compliance.
6. Added language that all formal contracts ($75,000 and up) should be reviewed by the Authority's attorney.
7. Added language that when this policy is suspended, the Executive Director and/or Treasurer may make or authorize others to make emergency purchases necessary to respond to the emergency.

The proposed updates are intended to improve operational efficiency, strengthen compliance with state and federal funding rules and clarify procurement thresholds. The large project threshold is consistent with our neighboring transportation authority. Staff recommend the Board to approve the updated procurement policy as presented.

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FINANCIAL CONSIDERATIONS: N/A

ATTACHMENTS:

- Core Transit Procurement Policy

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CORE TRANSIT POLICY

Policy Name:	Procurement Policy				
Responsible Administrator:	Executive Director and Director of Finance				
Approval Authority:	Board of Directors	First Adopted:	August 2023	Last Reviewed:	January 2026

Purpose

Core Transit (the "Authority") utilizes this procurement policy to ensure competitive pricing and rates are obtained for the Authority, and compliance with applicable State laws and federal rules. Purchases and contracts must be completed in adherence to this policy.

This policy establishes the criteria and procedures for: selecting contractors for construction of improvements, works, or structures; acquiring equipment; and performing or furnishing labor, materials, or supplies as required for carrying out the Authority's purposes. This policy is intended to inform potential vendors, suppliers, and service providers of the Authority's procurement criteria and procedures so the procurement process is open and transparent. This policy is also established to ensure fair and equitable treatment of all persons or firms involved in Authority purchases; assure supplies, services, and construction are procured efficiently, effectively, and at prices favorable to the Authority; promote competition in contracting; provide safeguards for maintaining integrity in the procurement system; ensure services, materials, and construction are of high quality, and meet the standards and needs of the Authority; and provide opportunities for small and disadvantaged business enterprises to participate in the Authority's work.

Administration of Procurement Process

All procurement transactions shall be administered by the Executive Director or by such directors or other persons as the Executive Director designates in writing. Purchase orders, contracts, and contract amendments must be in writing and set forth the terms of the procurement. In applying this Policy, staff shall, in their reasonable discretion, estimate the value of the goods or services to be procured.

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Bidding Requirements

Definition	Procurement Process
Small Projects - Projects less than $74,999	Only one quote or bid must be solicited if the price quoted or bid is considered reasonable by the Executive Director, in his or her discretion. While not required, reasonable efforts should be made to obtain comparative pricing and evaluate available services or goods to ensure value and appropriateness.
Mid-Sized Projects - Projects between $75,000 and $250,000	Bids or proposals shall be solicited from at least three vendors or firms, unless the item is identified as a sole source (i.e. urgency, exclusive licensing agreements, or brand-name), which may be done orally, by telephone or email. The names of the vendors or firms contacted, email addresses, and/or telephone numbers, and persons contacted shall be documented in writing and maintained as a public record.
Large Projects - Projects over $250,000	Formal competitive sealed bids or proposals are required for purchases above $250,000; and as otherwise required by the Board. Competitive bids may be solicited either by Invitation for Bid or Request for Proposal ("RFP") issued by staff, unless the Board specifically requests Board approval of the RFP. Public notice shall be made public fifteen (15) business days before the deadline for submission of bids by posting on the Authority's website. Bid documents may also be shared directly with potential vendors, posted in newspapers or trade journals, or shared as determined necessary by staff. Staff should maintain all responses and other information supporting the basis for selection. Efforts should be made to reach out to small and/or disadvantaged business enterprises using available local and state lists.

Selection Criteria

Decisions regarding the final award of a contract for goods and services may consider a variety of factors including, but not limited to, responsiveness to the request for proposal (i.e. satisfaction of all requirements and qualifications), cost, demonstrated capacity to perform, experience of the individual or entity, small business enterprise participation, and overall value to the Authority. The Authority, in its reasonable discretion, may consider both economic and non-economic criteria in selecting the provider.

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Exceptions

Emergency Procurement

An emergency condition is any situation that poses a threat to public health, welfare, or safety, or requires protection of Authority assets. Potential causes include, but are not limited to, floods, epidemics, riots, equipment failures, operational work stoppages, or other similar reasons proclaimed by the Board President.

Upon such proclamation, and upon a determination that the emergency creates an immediate and serious need for goods or services which could not be met using normal procurement methods, the Board President may temporarily suspend this Policy solely with respect to purchases required by and directly related to addressing the emergency. Any temporary suspension shall last for up to thirty (30) days, or until reinstated by proper Board action, whichever occurs first. The Board may extend any temporary suspension for a period it deems appropriate.

During a permitted suspension, the Executive Director and/or Treasurer may make, or authorize others to make, emergency purchases necessary to respond to the emergency, and shall use competitive practices to the extent practicable under the circumstances. Written documentation of (i) the basis for the emergency, and (ii) the justification for the purchase and vendor/contractor selection shall be included with the purchase documentation (e.g. invoice, purchase order). All emergency purchases shall be reported to and ratified by the Board at the next regular Board meeting.

Sole Source

Sole source purchases are appropriate when a product is available from only one supplier, such as due to urgency, exclusive licensing agreements, or brand-name requirements. Examples of potential sole source purchases/services include:

a) Compatibility of equipment, accessories, replacement parts or other products or services to be purchased are of paramount consideration;
b) Required and appropriate specifications can be met by only a single source; or
c) A sole supplier's product or services are needed for trial or testing;
d) State bid, engineering or other professional or consulting services, items for resale, matching existing equipment, custom items, paint, prime lumber (except for large quantities), new technology services or equipment, on site repairs (such as heating, air, plumbing, phone etc.) and utilities.

The purchaser shall make a written determination of the justification for sole source procurement, negotiate the price, terms and delivery of the purchase, and attach the determination and related information to the purchasing documentation (e.g. purchase order, contract, invoice).

Sole source purchases exceeding $75,000 require Board approval.

Single Source Supplier

Single source purchasing is the purchase of goods or services from one supplier, distributor, or vendor even when other vendors, suppliers, or distributors are able to provide similar products or services. Single source purchasing is appropriate following a thorough analysis of a range of possible suppliers and when working with one vendor allows Core Transit to negotiate more

favorable terms, reduces the administrative overhead required to research products and negotiate prices with multiple vendors, and/or results in receiving a better quality of goods or services.

Cooperative Purchasing

The Executive Director is authorized to participate in cooperative purchasing with other governmental entities pursuant to an Intergovernmental Agreement (IGA) when in the Authority's best interest and subject to this policy.

Additional Considerations

To support the local business community, the Authority will apply a 5% price preference for bids from local vendors on small and mid-sized procurements. A "local vendor" is a business with a physical location within the Authority's jurisdictional boundaries. This preference does not apply to procurements funded in whole or in part by State or federal grants that prohibit or restrict local preferences.

Procurement or bidding requirements for State, federal, or other governmental contracts, or contract using state or federal grant funds, may differ from this policy. For matters subject to such requirements or funded with State or federal funds, the most restrictive applicable process shall govern to ensure compliance.

Contracts

Formal contracts are required for all purchases exceeding $75,000. All contracts, mid-sized and up, should be reviewed by the Authority attorney. The Executive Director, Board President, and Treasurer have authority to sign contracts corresponding to their respective purchasing authority limits without separate Board approval if the purchase of goods or services have been identified in Core Transit's current budget and the necessary funds have been appropriated.

Open Records

Documents related to procurement shall be available to the public pursuant to the Colorado Open Records Act, Part 2 of Article 72 of Title 23, Colorado Revised Statutes, as amended, or any successor provisions.

General Provisions

The Authority reserves the right to alter or amend this policy.

This policy shall in no way vest any vendor, supplier, individual, firm, or entity with any rights of protest or challenge, or any other rights whatsoever.

The Authority reserves the right to reject any and all proposals, bids, or submissions in its sole discretion.

All contracts entered with vendors, suppliers, an individual, or a firm shall comply in all respects with the requirements imposed by the Eagle Valley Transportation Intergovernmental Agreement and all other Authority policies and procedures.

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Responsibilities Summary

Executive Director or Department Head	• Ensure procurement policy is followed. • Provide justification for any requested exception to the Board of Directors.
Board of Directors	• Approve exceptions to the policy.
Executive Director, Board President, and/or Treasurer	• Execute contracts within signature limits pursuant to Signature Authority Policy.
Authority Attorney	• Approve form of contracts.

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To: The Eagle Valley Transportation Authority d/b/a Core Transit Board
From: Sanjok Timilsina, Director of Finance

Meeting Date: 01/14/2026

SUBJECT: Signature Policy

RECOMMENDED ACTIONS: Approve the Signature Policy updates as presented.

Background

In August 2023 the board adopted Core Transit's (the "Authority") Signature Policy. The Signature Policy outlines which officials can execute agreements and documents of specified values.

Proposed Changes:

The proposed changes to the signature policy are outlined below:

1. Added the Executive Director authority to approve an unbudgeted expenditure. The Executive Director (or Board Treasurer) are authorized to execute contracts up to $50,000 unbudgeted expenditure, not more than $500,000 aggregate in a year. Any unbudgeted expenditure greater than $50,000 will need Board approval.
2. The Executive Director, or the Board President or the Treasurer can execute contracts up to $75,000. One signature is sufficient.
3. Any contract greater than $75,000 but below $250,000 will need two signatures from either of the Executive Director, the Board President and the Board Treasurer.
4. Any contract greater than $250,000 must be approved formally by the Board prior to execution. Two signatures are necessary.
5. These limits are changed to be consistent with the procurement policy.

The proposed updates clarify signature authority limits and align the Signature Policy with the Procurement Policy. Staff recommend the Board to approve the updated signature policy as presented.

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FINANCIAL CONSIDERATIONS: N/A

ATTACHMENTS:

- Core Transit Signature policy

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CORE TRANSIT POLICY

Policy Name:	Signature Authority Policy				
Responsible Administrator:	Executive Director and Director of Finance				
Approval Authority:	Board of Directors	First Adopted:	August 2023	Last Reviewed:	January 2026

Purpose

This policy governs which Core Transit ("Authority") officials can approve and execute agreements and documents of specified values.

Signature Authority

The following individuals are authorized to sign agreements or contracts corresponding to their respective purchasing authority limits, as follows. The form of agreements shall be approved by the Authority's general counsel.

Executive Director*	• Up to $50,000 for unbudgeted items, with a maximum aggregate of $500,000 per year. • Unbudgeted items above $50,000, following Board approval.
Executive Director or Treasurer or Board president (one signatures)	• Up to $75,000 when budgeted and appropriated.
Board President/Treasurer and Executive Director (2 signatures required)	• Between $75,000 and $250,000 when budgeted and appropriated. • Sole source purchases above $75,000 when approved by the Board. • Above $250,000 when budgeted and appropriated and following approval by the Board of Directors.

*In the absence of the Executive Director, the Treasurer is authorized to approve emergency purchases within the same discretionary limits set forth above.

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Board Notification

The Executive Director will notify the Board of Directors of any purchases, payments, or contracts made under the authorization of this policy at the next regular meeting of the Board following such payment or contract execution.

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To: The Core Transit Board
From: Dave Levy, Planning Manager

Meeting Date: 01/14/25

SUBJECT: Summer 2026 Schedule Preview

RECOMMENDED ACTIONS: Discussion only

The Planning Department is working on the Summer 2026 Schedule, which will launch April 12. Staff will share results from the Summer 2025 Schedule survey and a preview of the Summer 2026 Schedule with the Board.

Attachments:

1. Summer 2026 Schedule Preview

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Core Transit 2026 Summer Schedule Preview

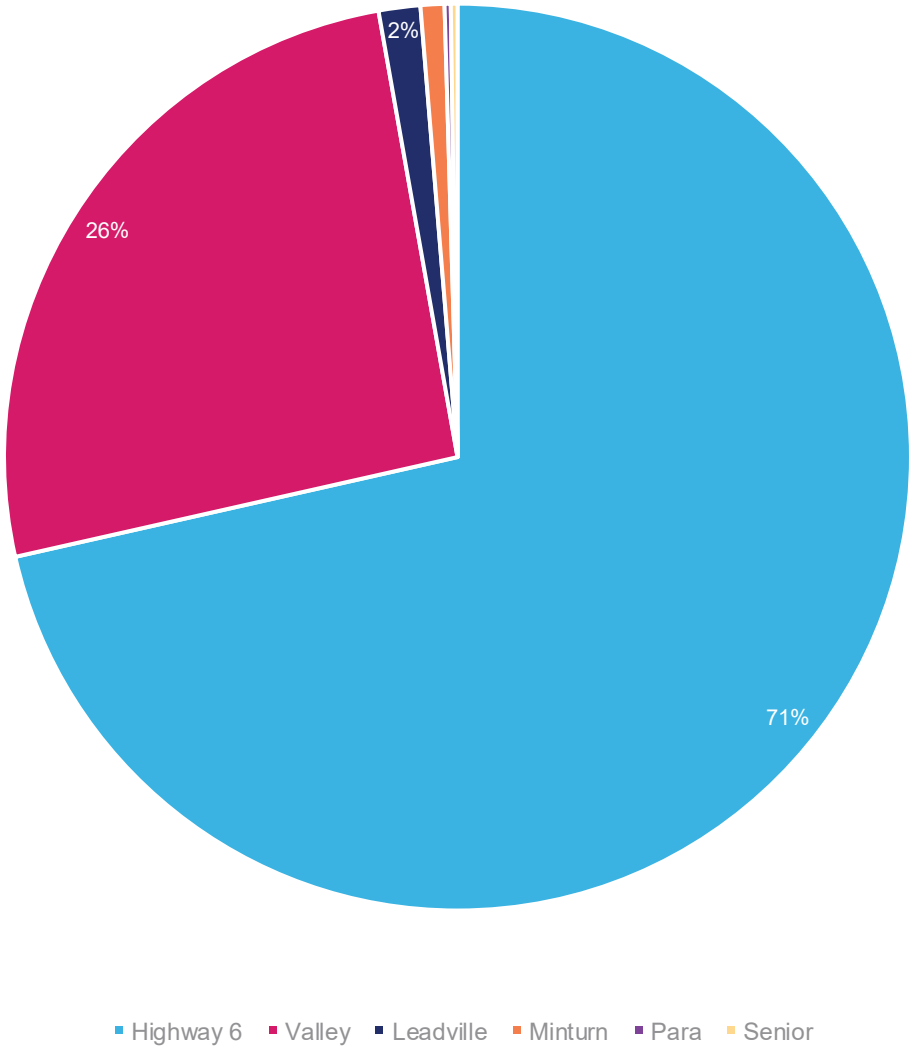
January 14, 2026

2026 Summer Schedule Preview

- Summer 2025 ridership, ridership trends, and revenue hours
- Summer 2025 survey highlights
- Summer 2026 schedule highlights
- Key milestones and launch

Core Transit Summer 2025 Ridership by Route

Route	Ridership	% of System
Highway 6	651,130	71%
Valley	234,518	26%
Leadville	13,516	1%
Minturn	7,740	1%
Para	2,004	0%
Senior	2,167	0%
Total	911,075	100%



- **+17% YOY Seasonal Ridership**
- **2025 Summer Revenue Hours +11% over Summer 2024 (166 vs 149)**
- **Weekday – Weekend Split: 66 / 34% (vs.73 / 27% in Summer 2024)**

2025 Summer Schedule Survey – Key Takeaways

- 133 respondents, 33 logic-based questions, 48 written responses
- 40% of responses in Spanish
- Positive comments about the service and customer service
- Frequency an issue for Gypsum commuters
- Edge use-cases are well represented (early - late riders, bikes)
- More express service
- Gypsum residents continue to express interest in free service

2025 Summer Schedule Survey – The Good

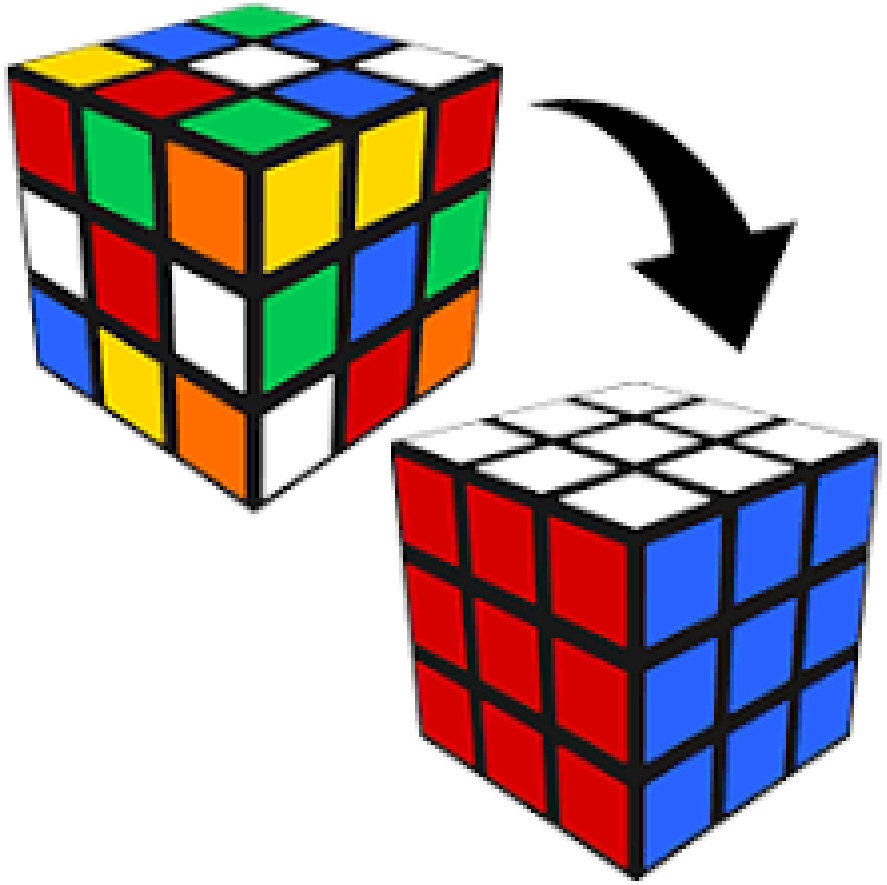
- I really appreciate all of the drivers for working so hard, being so respectful & doing the most they can to make mine as well as everybody else's lives easier and better by providing such amazing customer service !!
- I work at EGE at the Information Desk and I get great feedback from the passengers who use Core Transit!!
- Thank you very much for continuously improving the bus system. I really appreciate your dedication. The public bus is my main transportation mean not only for work but also 90% of my daily activities.
- I really enjoyed the express bus from Avon to Vail Village this summer. I used it often. And it is wonderful the bus is free again.
- I want to say only one thing it's amazing what you did from the beginning and right now, I can see about you really take care about people . Thank you

2025 Summer Schedule Survey – Notable Quotes

- The most frustrating thing about the bus is that the second largest employer, Vail Health, has so many employees that work 7a - 7:30p but there isn't a convenient way to get home without waiting for 45+ minutes to get home (Eagle). Because of this many of us just drive. Please have a westbound bus that departs the transportation center headed down valley that departs around 7:45p!
- El bus de eagle a Avon a las 5:45 am siempre llega tarde y pierdo mi canción con el east en freedom park
- Please repaint the parking lines at chambers park N ride
- Add a 12:20 [a]m Valley west route so that people who work in Vail can get to their homes down valley, without having to wait almost 2 hours, if they can't make the 11:20.
- Although I am grateful for the 1:05am bus to Eagle, a regular service at 12:20am would be AMAZING! As a restaurant manager, I typically leave a busy dinner shift between 11:30pm and midnight, and the 1:05am bus gets me home around 2:30am. I would never drive to work again if we had one more bus that got me home at a semi-reasonable hour.
- I didn’t ride the bus as much because the return/post work schedule was not frequent enough. If I missed the 7:20 bus I would have to wait a whole hour for the next ride home.
- No me gustó que en horas de la mañana la primera ruta pasó demasiado temprano y la segunda muy tarde considerando que una persona entre a las 7 a trabajar, si agarraba el bus de las 5:52 llegaba demasiado temprano y si agarró la de 6:30 llegó demasiado tarde,lo ideal sería L de 6:12 pero la eliminaron durante este verano, eso fue lo que no me gustó.
- Why does the Minturn route (the route with far fewer trips than any other route) go to Vail? This is a waste of time. Why not just make it coincide with the highway 6 route and add more trips to Minturn?

Schedule Building Process Abstract

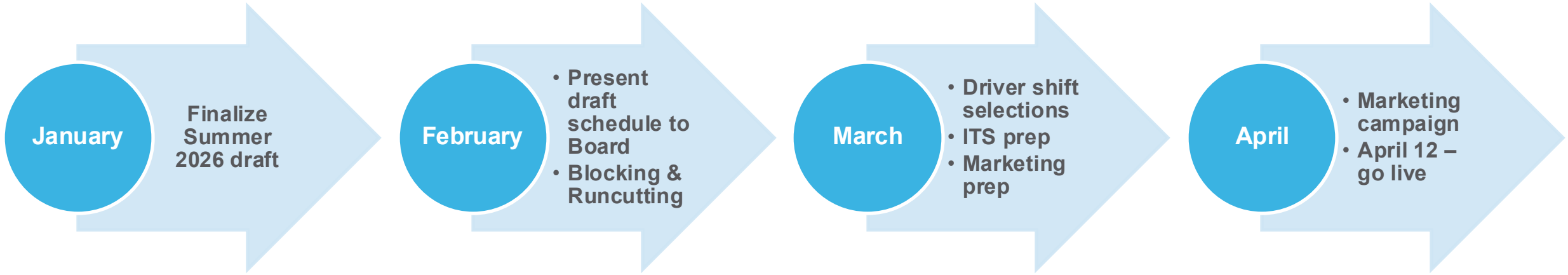
- Time
- Space
- People
- Assets
- Budget
- Goals



2026 Summer Schedule Preview

- Maintaining Summer 2025 Revenue Hours
- Addition of West Vail Mall to select trips
- Freedom Park WB Rush refinement in response to feedback
- Maintaining the Leadville and Minturn expansions from 2025
- Maintaining Winter 25-26 Highway 6 service levels for Summer 2026
- Continually improve schedule efficiency and operator schedule satisfaction

2026 Summer Schedule Development Milestones



To: The Core Transit Board
From: Scott Robinson, Deputy Director

Meeting Date: 1/14/26

SUBJECT: Annual Administrative Matters Resolution

RECOMMENDED ACTIONS: Approve the Annual Administrative Matters Resolution 2026-01 & appoint

1. Core Transit Board Chair
2. Core Transit Vice-Chair
3. Climate Action Collaborative Board Representative
4. EGE Air Alliance Board Representative
5. Approve the 2026 Board meeting schedule

BACKGROUND:

Core Transit carries out administrative tasks each year to meet legal requirements via state laws and those outlined in the Eagle Valley Transportation Authority IGA and to ensure the Authority operates smoothly and effectively.

FINANCIAL CONSIDERATIONS:

N/A

ATTACHMENTS:

1. Annual Administration Matters Resolution 2026-01

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RESOLUTION 2026-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAGLE VALLEY TRANSPORTATION AUTHORITY CONCERNING ANNUAL ADMINISTRATIVE MATTERS FOR 2026

WHEREAS, the Board of Directors ("Board") of the Eagle Valley Transportation Authority (the "Authority") performs administrative functions during each calendar year to comply with certain statutory requirements and obligations of the Eagle Valley Transportation Authority Intergovernmental Agreement ("IGA"), as further described below and to assure the effective operations of the Authority; and

WHEREAS, the Board desires to set forth such obligations herein and to designate, where applicable, the appropriate person or person(s) to perform such obligations on behalf of the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EAGLE VALLEY TRANSPORTATION AUTHORITY, as follows:

1. Contact Person. The Board hereby names the Executive Director as the contact person who is authorized, under C.R.S. 24-10-109(3)(b), to accept notices of claims against the Authority and, if any such claim is received to promptly notify the President of the Board and the attorney for the Authority of such receipt.

2. Budget. The Board directs the Executive Director to submit a proposed budget to the Board by October 15; to schedule a public hearing on the proposed budget; to prepare a final budget, budget resolution and budget message, the certification of mill levies, and any budget amendment(s) needed; and to file the approved budget and amendment(s) with the proper governmental entities in accordance with the Local Government Budget Law of Colorado, Sections 29-1-101 to 29-1-115, C.R.S.

3. Intergovernmental Agreements. If the Authority receives a written request from the Division of Local Government, the Board directs the Executive Director to prepare and file within thirty days of such request, an informational listing of all contracts in effect with other political subdivisions, in compliance with Section 29-1-205, C.R.S.

4. Audit/Audit Exemption. The Board directs that an audit of the financial statements be prepared and submitted to the Board before June 30 and further directs that the Audit be filed with the State Auditor by July 31, as required by Section 29-1-603, C.R.S. In the event that the timetable will not be met, the auditor and Executive Director are directed to request extensions of time to file the audit as needed.

5. Unclaimed Property. The Board directs its staff to prepare the Unclaimed Property Act report and forward the report to the Colorado State Treasurer by November 1 if there is

property presumed abandoned and subject to custody as unclaimed property, in accordance with Sections 38-13-401 et seq., C.R.S.

6. Public Records. The Board designates the Executive Assistant and Special Projects Coordinator as the official custodian of public records as such term is used in C.R.S. 24-72-202.

7. Executive Session Recordings. Pursuant to C.R.S 24-6-402(2)(d.5)(II)(E), all electronic recordings of executive sessions shall be retained for purposes of the Colorado Open Meetings Law for 90 days after the date of the executive session. The Board further directs the custodian of the electronic recordings of the executive session to systematically delete all such recordings made for purposes of the Colorado Open Meetings Law at its earliest convenience after the 90th day after the date of the executive session.

8. Fair Campaign Practices Act – Gifts and Honoraria. The Board directs legal counsel to advise it on the requirements of the Fair Campaign Practices Act Section 1-45-101 et seq., C.R.S., when applicable.

9. Newspaper. The Board designates the Vail Daily as the newspaper of general circulation within the boundaries of the Authority, and directs that all legal notices shall be published therein. If publication in such newspaper is impossible or impracticable, then any legal newspaper published in Eagle County may be used as an alternative.

10. Director Compensation. Pursuant to Section 3.08 of the IGA, the Board of Directors of the Authority shall serve without compensation.

11. Officers. Pursuant to Section 5.01 of the IGA, the Authority hereby appoints the following officers. Consistent with Section 8.03 of the Bylaws, the officers shall serve a one-year term:

Chair:	TBD
Vice-Chair:	TBD
Secretary:	Amy Burford
Treasurer:	Scott Robinson
Executive Director:	Tanya Allen

12. Board Representatives. Core Transit holds a designated seat on the EGE Air Alliance Board to ensure active Core Transit Board involvement in air development and the pursuit of MRG opportunities. Additionally, Core Transit has appointed a representative to the Climate Action Collaborative Board:

EGE Air Alliance Board:	TBD
Climate Action Collaborative Board:	TBD

13. Director Indemnification. The Board of Directors of the Authority extends the current indemnification resolution to allow the resolution to continue in effect as written. In

the event an indemnification resolution is not in effect, then the approval of this administrative matters resolution shall be deemed to authorize indemnification of the Directors of the Authority when acting in good faith within the scope of their duties and in the best interests of the Authority, to the fullest extent allowed by law.

14. Website. The Board directs staff to establish, maintain and update an official website of the Authority.

15. Designated Posting Location. Notice of the time and place designated for all regular and special meetings of the Board shall be posted on the Authority's website: www.coretransit.org

16. Meetings. The Board reaffirms the 2025 regular meeting schedule set forth below. The Board may, from time to time, determine to hold any meeting at a physical location or by telephonic, electronic, or virtual means, or a combination of the foregoing, in its discretion as an administrative matter without the need for amending this resolution.

January 14, 2026	12:00 pm	Avon Town Hall
February 11, 2026	12:00 pm	Avon Town Hall
March 11, 2026	12:00 pm	Avon Town Hall
April 8, 2026 EVENING MEETING	6:00 pm	Avon Town Hall
May 13, 2026	12:00 pm	Avon Town Hall
June 10, 2026	12:00 pm	Avon Town Hall
July 8, 2026	12:00 pm	Avon Town Hall
August 12, 2026	12:00 pm	Avon Town Hall
September 9, 2026 EVENING MEETING	6:00 pm	Avon Town Hall
October 14, 2026	12:00 pm	Avon Town Hall

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TBD – Nov 18 conflict with Avon Town Hall	12:00 pm	Avon Town Hall
December 9, 2026	12:00 pm	Avon Town Hall

17. Disclosure of Potential Conflict of Interest. The Board has determined that Legal Counsel may file general conflict of interest disclosure forms, if any, provided by individual Board Members with the Secretary of State 72 hours prior to a meeting of the Board in accordance with C.R.S. 18-8-308, C.R.S. If a specific conflict arises regarding a certain transaction of the Board, the Board member should notify Legal Counsel at least five days prior to the date of the meeting so that the transactional disclosure form may be filed in a timely manner, in accordance with Sections 18-8-308, C.R.S. Additionally, at the beginning of every term, Legal Counsel may request that each board member submit information regarding actual or potential conflicts of interest.

18. Insurance. The Board directs the Executive Director to pay all insurance premiums and at least biannually review all insurance policies and coverage in effect to determine appropriate insurance coverage is maintained.

19. Workers' Compensation. Pursuant to C.R.S. 8-40-202(1)(a)(I)(B), the elected and appointed officials of the Authority shall not be deemed to be employees within the meaning of C.R.S. 8-40-202(1)(a), C.R.S. Such exclusion shall apply for all policy years until such time as the exclusion may be repealed by the Board.

20. PDPA. The Authority hereby acknowledges, agrees and declares that the Authority's policy for the deposit of public funds shall be made in accordance with the Public Deposit Protection Act (C.R.S 11-10.5-101 *et seq*.). As provided therein, public funds may be deposited in any bank which has been designated by the Colorado Banking Board as an eligible public depository. The Authority hereby designates the Authority's accountant as its official custodian over public deposits.

21. Recording of Conveyances of Real Property to the Authority. Pursuant to C.R.S 38-35-109.5(2), the Executive Director is designated as an appropriate official to record conveyances of real property to the Authority.

22. Emergency Liaison Officer. The Board designates the Executive Director as the Emergency Liaison Officer responsible for facilitating the cooperation and protection of the Authority in the work of disaster prevention, preparedness, response, and recovery with the Colorado Office of Emergency Management and any local disaster agencies. The Emergency Liaison Officer shall have the authority to designate such agents as they determine appropriate to perform any and all acts necessary to facilitate the responsibilities of the Emergency Liaison Officer.

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23. Execution of Authority Documents By Electronic Methods. Where necessary, convenient and permissible by law, the Board authorizes the execution of Authority documents on behalf of the Board through electronic methods such as DocuSign, electronic PDF, or similar means and in multiple counterparts, all of which shall constitute single, valid documents of the Board as if signed in paper format.

Adopted and approved this 14th day of January, 2026.

EAGLE VALLEY TRANSPORTATION AUTHORITY

By: _____
Board Chair

ATTEST:

By: _____
Amy Burford, Secretary

To: The Core Transit Board
From: Tanya Allen, Executive Director

Meeting Date: 1/14/2025

SUBJECT: Transit Fare Discussion

RECOMMENDED ACTIONS: Discussion and direction on future fare adjustments

Discussion

The Board has asked to review current Core Transit fares alongside a discussion of whether to continue the youth fare-free program beyond the current April 11 end date.

Core Transit currently has no formal policy regarding appropriate fare levels or when/how fares should be adjusted. ECO Transit's fare policy, adopted in 2022 (Attachment A), and specific Board actions take to date can provide some guidance.

Fare actions the Board has taken to date include:

- **September 2023:** Approval of the current fare schedule, available on the website at coretransit.org. Changes included a 25% reduction in the regular one-way fare from the previous ECO fare (from $4 to $3), a 15% increase in the discount provided under the employer bulk pass program, and a $20 reduction in the monthly pass price (from $85 to $65.) The fare reduction was based on higher than expected revenues and a FRR above ECO's target level.
- **November 2023:** The Board approved launching fare-free service on the Vail-Beaver Creek Express service as a pilot to assess potential demand increases from broader fare-free service

implementation. This was funded by the new 0.5% Core Transit sales tax collected in member jurisdictions.

- **May 2024:** The Board approved an expanded fare-free zone, including travel to/from Eagle to Vail, including Minturn, also funded by the 0.5% Core Transit sales tax.
- **October 2024:** The Board approved 12 months of fare-free travel for youth traveling to/from fare paying areas, supported by $117,980.50 in state grant funding.
- **March 2025:** The Board approved elimination of on-board cash payment.
- **May 2025:** The Board voted to introduce a $6 smart card issuance fee to cover costs and encourage use of the no-fee mobile app.
- **October 2025:** Following notice that the state grant would not be renewed, the Board approved extending system-wide Youth fare-free travel through the end of the winter season (April 11), to be reevaluated in January 2026 along with overall fare levels.

Major elements considered when setting fare levels referenced in the ECO policy include:

1) Farebox Recovery Ratio (FRR): Defined as total fare revenue/operating expenses. This varies widely across systems, but 10-15% is generally the target for a rural to small urban system like ours. ECO averaged roughly 18% over its last few years, with a soft target of 20% included in its fare policy.
2) Ridership goals: There is an inverse relationship between fare levels and transit ridership. This is captured by the Simpson-Curtin formula, which suggests ridership increases (decreases) 0.3% for every 1% decrease (increase) in fares. Rural systems often demonstrate higher sensitivity to fare changes. Systems that prioritize high ridership over revenue generation generally have lower fare recovery expectations.
3) Financial sustainability. Fares are only one piece of the funding puzzle. Individual systems determine the appropriate balance

between fares and other funding. Fare-free transit was a pillar of the Core Transit ballot initiative, with an understanding that directly collected fare revenue would ultimately become a smaller piece of the pie. Funding from the new 0.5% Core Transit sales tax was intended to cover fares within agreed upon zones.

Current Revenue and Ridership

2025 fares are tracking at $199,927.53 as of November 30. The 2026 budget includes total fare revenue of $200,130 across all categories. This is less than 1% of our total revenue budget.

Since implementation of the full fare-free zone in May 2024, Core Transit has observed an 86% decrease in total fare revenue. Of the revenue that is still collected, regular fares (Gypsum) account for approximately 82% and premium fares (Leadville) approximately 15%. Other categories (Senior and Military) make up the remaining 3%. Youth fares are no longer collected, but they accounted for approximately 5% of overall revenue prior to implementing the youth fare free program.

Assessing Current Fare Levels

Farebox Recovery

Based on budget numbers and current ridership, the combined FRR for fare-paying Core Transit routes in 2026 will be approximately 12.3%. When broken out, the Valley route is significantly higher (16.9%) than the Leadville route (4.9%). The combined level is on the low end of average ranges for similar systems. Note that this is based on budget assumptions: increases in paid ridership absent increases in service costs will drive this ratio up.

Ridership Considerations

Assuming average elasticity, a $1 increase in the standard fare (Gypsum) would result in 16,560 fewer rides per year. A $1 increase in the Premium Fare (Leadville) would result in 1,008 fewer rides per year.

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Rural agencies typically experience higher than standard elasticity. We expect that could be the case here, particularly on the Leadville route, as Summit Stage currently offers fare-free service from Leadville to Frisco.

Revenue Considerations

The revenue impacts of a fare change are difficult to calculate as 1) ridership impacts are estimates only and 2) not all passengers pay the sticker price for every ride. (For example: a current monthly pass holder starts pays less than $3/ride when they hit ride 22 in a month.) We have come up with an estimate using our effective fare rate (revenue collected on route/passengers carried on route) in 2025. Using these assumptions, a $1 increase in the regular fare might generate approximately $29,608 in additional revenue, while a $1 increase in the premium fare would generate $2,904.98.

These findings are summarized in the following table, along with predicted farebox recovery rates at different fare levels:

Route	**Fare Adjustment**	**Projected Ridership (Annual)**	**Predicted Farebox Recovery**	**Additional Revenue***
Valley (Gypsum)	Current Fare ($3)	144,000	16.9%	$0
	+$1	127,440	19.9%	$ 29,608.80
	+$2	115,488	22.6%	$ 55,327.20
Leadville	Current Fare ($7)	24,000	4.9%	$0
	+$1	22,992	5.4%	$ 2,904.98
	+$2	21,984	12.4%	$ 5,396.66

*This calculation is based on our effective fare rate for each route. This can be significantly lower than the published fare when there are high levels of pass or discount fare usage (seniors, etc.).

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Other Financial Sustainability and Equity considerations

Gypsum contributes approximately $1.5m/year to the system via the original ECO Transit sales tax. This is approximately 6% of Core Transit's budget and equates to a similar level of service. Gypsum is not a member of Core and does not pay the new 0.5% sales tax which is intended to support transit expansion.

Leadville/Lake County are not Core Transit members and currently contribute no sales tax or other funding to the system. Their inclusion in the legacy ECO system was driven by workforce considerations.

Youth Fares

We have identified at least one confirmed source of funding to help continue the youth fare free program, with another potential partner pending.

Staff Recommendation

We recommend not pursuing any fare changes at this time. Current FRR remains within an average range for the system as a whole. The financial benefit of any change would be outweighed by adverse impacts on ridership and inconsistent with our primary goal of making transit the preferred choice for more trips.

We also recommend deferring a decision on the youth fare-free program until the February meeting, which will allow us to finalize arrangements around current pledges. We are optimistic that we will be able to recommend continuation of the program, but this timing will still allow for sufficient notice should the Board decide otherwise.

Attachments:

1. ECO Transit Fare Policy (Adopted in 2022)

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ECO TRANSIT FARE POLICY

Purpose

The purpose of this Fare Policy is to establish guidelines for regularly evaluating, setting and/or restructuring public transit fares for the Eagle County Regional Transportation Authority ("ECO Transit"). ECO Transit staff will utilize this policy to monitor fare collection and to make future decisions about adjusting fares. The information outlined in this policy includes:

- *Fare Policy Goals*: describing the overall intent of this policy;
- *Fare Payment*: including the types of fare media and passes that will be used;
- *Fare Structure*: establishing full fares and discounts for various services and ridership groups;
- *Farebox Recovery Ratio*: determines the portion of operating costs that will be supported by users of the system through fare collections;
- *Public Notice and Solicitation of Comment*: outlining the procedures that will be used to ensure adequate public input is provided to support decisions regarding fares.

Fare Policy Goals

The goal of this Fare Policy is to identify a prudent balance between the various factors influencing public transit, while supporting a transition to cashless payments. The policy is also intended to support ECO Transit's aspiration to create a safe, comprehensive and integrated transportation system that provides a range of mobility options, promotes freedom of choice, and empowers people to live, work, and place wherever they choose.

Fare Policy Objectives

The objectives are classified as those that focus on consumer issues and those that support business related matters. The nature of these objectives reflects the desire to develop a Fare Structure that balances affordability for our customers with the need to generate sufficient fare revenue to help maintain and expand transit operations.

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ECO Transit has established the following Fare Policy Objectives that are considered necessary for achieving the Fare Policy Goal: Customer/Community Related and Financial/Administrative.

Customer/Community Related Objectives

The following three (3) objectives directly support ECO Transit's mission of operating high quality public transportation service. When a fare change is proposed, all fare strategies considered for achieving these three objectives should be carefully weighed in relation to each other, as some possible strategies may achieve one objective at the expense of another. ECO Transit must strive to meet all of these objectives.

1. *Increase Utilization of Public Transportation*

   ECO Transit exists to provide transportation solutions that meet the mobility needs of the public, with success reflected in part through ridership increases. Increased use of public transit also supports the broad social efforts of improving economic competitiveness, ensuring a reasonable quality of life for residents, reducing traffic congestion, and achieving climate action goals. It is important to adopt fare strategies that will encourage ridership by making public transit more attractive and convenient to use.

2. *Establish Equitable Support from Local Interests*

   ECO Transit realizes the benefits of providing accessible transportation options to our residents and visitors. To ensure a level of equity, fares must take into account the needs of various populations of users, residents and visitors. A fare structure should be established that supports, encourages and enables travel choices for our most disadvantaged citizens, while fulfilling our obligation to be responsible and deliver value to the taxpayers of Eagle County who help fund the system. Equity between users and non-users that help support the system must be considered when determining fare policies.

3. *Enhance Mobility & Access*

   The fare payment system should enhance the ability of riders to access the system and move through it with ease. To do so, the fare structure should be easy to understand. It should also provide adequate choices for customers to select the payment option that suits their travel needs.

Financial & Administrative Objectives

All fare strategies under consideration must also meet the following three (3) financial and administrative objectives to ensure the continued operation of ECO Transit services.

1. *Maintain/Increase Fare Revenue Stream*
   Fare revenue is a critical component of ECO Transit and it accounts for approximately 20% of the total operating expenses. Any fare modifications should consider the total fare revenue stream and strive to maintain an acceptable rate of farebox recovery as may be determined by the Board.

2. *Increase the Efficiency of Fare Revenue Collection*
   To improve efficiencies, a fare collection system should reduce opportunities for fare abuse, minimize the costs associated with fare collection, reduce the associated administrative costs, and improve boarding times. ECO Transit can accomplish this by taking advantage of developments in fare collection technologies.

3. *Streamline Fare Collection Process*
   A process should be established that minimizes the fare categories to eliminate confusion between the customers and ECO Transit staff (e.g. Drivers and Customer Service). In addition, fare collection should allow drivers to track and regulate inequities and expedite the boarding process. Incentives should be offered to fare products that improve and streamline the boarding process.

Fare Payment

Based on the existing equipment available on ECO Transit vehicles, the following fare payment options are available for use on the fixed route, commuter and paratransit system:

1. Cash
2. Paper Tickets
3. Plastic Passes
4. Mobile Payment Devices

Miscellaneous coupons and passes may also be introduced periodically as part of a special promotion or service. These will generally be specially printed fare passes

associated with a specific event and will only be accepted during a limited time span.

Fare Structure

ECO Transit primarily serves local residents and transit dependent populations within the Eagle River Valley with connections between residential and commercial centers. In addition, ECO Transit provides connections to and from the Eagle County Airport and resort villages to address visitor needs. The fare prices are developed with sensitivity to the needs of the transit ridership and with particular consideration of specific subgroups. The attached Appendix A describes the various fare types.

Farebox Recovery

A relationship exists between the amount of public funding support provided for operating ECO Transit and the amount of revenue collected from the actual users of the system. The relationship of subsidy versus user fee varies in each community and is based on policy decisions made by the local governing board. This relationship is measured by comparing the revenue collected from the farebox relative to the operating expenditures of the system and is known as the "farebox recovery" or "fare return rate".

Farebox Recovery is influenced by three (3) main factors:

1. *Fare levels* – The fare levels or structure influence the average fare collected per passenger and the overall fare revenue collected. By increasing or decreasing the fares set for each of the rider categories, fare revenue can be increased or decreased. Changes in the fare structure also impact ridership, with increased fares reducing ridership and reduced fares increasing ridership. Given this, fare adjustments should be made with consideration to transit customers affected.

2. *Productivity* – The productivity of transit service is typically measured in terms of ridership per mile or ridership per hour of service. Transit systems like ECO Transit typically attempt to balance the obligation to maximize route productivity with service policies aimed at developing new markets, serving remote communities or accommodating disadvantaged populations. Decisions regarding route productivity should be made with consideration to social needs of the community and the transit customers affected.

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3. *Efficiency* – Operational costs (fuel, labor, scheduling) are partly within control of ECO Transit and partly a result of prevailing economic conditions. Cost efficiencies are achieved through careful budgeting, monitoring and controlling of expenditures. Cost efficiencies can be measured by operating costs per hour.

The predominant funding source used to support ECO Transit's public transit operations comes from local sales tax and federal and state government grants. A smaller portion comes from user fees in the forms of fares (e.g. on-bus fare, period passes, etc). Farebox recovery ratio is influenced by several factors including the overall ridership on the system and the fare structure as outlined in the previous section. To ensure consistent decision-making is applied over time, ECO Transit will:

1. Monitor the overall farebox recovery ratio annually and present this information during the budget development and review process.
2. Monitor efficiency of the operations.
3. Establish route productivity goals (e.g. passengers per hour or passengers per local funding dollar for the route) and will monitor the service to ensure these goals are met.
4. Target the overall farebox recovery ratio to approximately 20% for the overall fixed route system. When the rate drops below this level, route level analysis will be performed and areas of potential improvement will be identified for possible corrective action. In addition, operating efficiencies will be assessed to determine areas of potential deficiency. When the overall farebox recovery ratio is 15% or below, ECO Transit will initiate discussions to review the fare structure and adjust fares and/or consider other ways to bring this ratio back up to target levels.

The ECO Transit Board recognizes the value of setting a threshold for fare recovery. Given the balance of system performance and policy oriented decisions, the Board reserves the option for flexibility in responding to actual market conditions, community needs, and service when the farebox recovery ratios are reported.

<u>Fare Change Process and Public Comment Considerations</u>
Public outreach ensures that decisions being made about transit fares consider the needs and desires of the community. A well rounded public involvement effort

consists of notifying the public as well as soliciting feedback regarding the proposed changes. ECO Transit in the future will include the following activities when a determination is made to institute a fare change:

A hearing will be required when there is an increase in any rate of fare. Reduced fares or temporary changes such as one-time promotions do not require a public hearing. One-time promotions are subject to review and approval by the ECO Transit Advisory Board in a manner consistent with ECO Transit Donation Policy.

Hearing requirements:

1. Notice of a public hearing will be published in a newspaper of general circulation (e.g. Vail Daily). The notice may also additionally be published in other newspapers, newsletters, or media oriented so as to notify specific groups or neighborhoods that may be affected. Information regarding a public hearing and proposed changes may also be disseminated aboard buses.
2. The notice will be officially published at least 15 days prior to the public hearing.
3. The notice will contain a description of the proposed fare changes and time and place of the hearing.
4. At the hearing, proposed changes will be described and sufficient time will be given for public comment. All comments will be recorded in the meeting summary, meeting minutes, or transcript. Any written comments will be included in the record.
5. ECO Transit will consider public comments in making fare increase decisions.

Documentation:
Documentation for fare increases will include such things as published public notices, postings, summaries or minutes of public meetings, letters from the public, and plans and documents describing the changes.

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Appendix A - Fare Schedule effective 11/27/2022

Fare Option	Regular Routes	Premium Routes	Employer Bulk Pass Purchase Discount		Where to Buy
	Hwy 6, Valley, Minturn, Vail/BC Express	Leadville	Regular Routes	Premium Routes	
Single Ride and 24-Hour Passes					
Per Ride	$4	$7	N/A	N/A	On Bus/ECO Tickets
24-hour Unlimited Pass	$8	$14	N/A	N/A	On Bus/ECO Tickets
Youth/Senior/ Veteran/Active Military Per Ride	$2 Cash on Board/ $1 Mobile	$2 Cash on Board/ $1 Mobile	N/A	N/A	On Bus/ECO Tickets
Period Passes (Available at Ticket Outlets and/or the ECO Tickets App)					
10-ride pass	$35	$65	N/A	N/A	ECO Tickets
30-day Unlimited	$85	$200	$72.25	$170	Any ticket outlet/ECO Tickets
Discount Fares (Advance Purchase; Require Proof of Qualifications)					
Annual Youth Pass	$30 Photo Pass/$25 Mobile Pass		N/A	N/A	Photo Pass available at VTC/MSC only
Annual Senior Pass	$30 Photo Pass/$25 Mobile Pass		N/A	N/A	Photo Pass available at VTC/MSC only

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Active Military/ Veterans	50% discount on all Mobile Pass Products	N/A	N/A	ECO Tickets

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Core Transit

Monthly Admin Board Report

Reporting Month: January 2026

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Name: Sanjok Timilsina
Month: January 2026
FINANCE REPORT

Sales Tax Revenue

Core Transit 0.5% Sales Tax Collections

Month Recognized	2023	2024	2025 Forecast	2025 Actual
January		$1,542,254	$1,525,000	$1,549,779
February	$1,500,634	$1,472,488	$1,465,000	$1,464,394
March	$1,539,340	$1,530,856	$1,520,000	$1,562,983
April	$1,633,224	$1,615,388	$1,600,000	$1,624,609
May	$732,002	$654,318	$645,000	$711,784
June	$613,184	$606,827	$600,000	$616,684
July	$861,752	$863,012	$850,000	$871,769
August	$1,042,919	$1,104,288	$1,100,000	$1,142,479
September	$992,710	$984,213	$975,000	$1,026,979
October	$918,807	$873,477	$865,000	$963,378
November	$720,961	$736,248	$725,000	$767,866.13
Year to date	**$10,555,533**	**$11,983,369**	**$11,870,000**	**$12,302,725**
December	$738,938	$691,889	$730,000	$711,395.20 *
TOTAL	**$11,294,471**	**$12,675,258**	**$12,600,00**	**$13,014,120**

Core Transit accrues sales tax collection back by one month.
**This is December deposit and not included in the November financials presented along with the board packet.*

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ECO Transit Sales Tax Collections

Month Recognized	2024 Actual	2025 Forecast	2025 Actual
January		$1,365,000	$1,439,569
February		$1,415,000	$1,529,990
March		$1,490,000	$1,610,649
April		$605,000	$759,212
May		$555,000	$671,919
June		$795,000	$921,475
July		$1,025,000	$1,169,899
August	$948,653	$905,000	$1,069,988
September	$962,818	$810,000	$1,034,204
October	$776,024	$678,000	$826,441
November	$733,277	$733,000	Expected by 1/15
Year to date	**$3,420,771**	**$10,376,000**	**$11,766,345***
December	$1,508,982	$1,372,000	
TOTAL	**$4,929,753**	**$11,748,000**	**$11,766,345***

Eagle county accrues their sales tax collection back by two months. The amount shown above is the gross amount of tax collected. The expense associated with the 1% treasurer fees is shown in the treasurer fee expense line item in department 10.
**The total balance includes accrual for November. It is presented this way so that it matches the financial statements number.*

November 2025 Financial Summary

Expenditures:
The budget amendment which was approved in the November Board meeting is incorporated in the November financials. As of November 2025, year-to-date General Fund operating expenditures are unfavorable to the original budget by $584,444. It is mainly because of

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timing of recording of transfer from the General Fund to the Transit Capital Fund ($1.3M). The additional transfer approved by the Board in November board meeting was recorded in one lump sum in November while part of the corresponding budget amendment is allocated to December. Thus, November YTD expenditure is unfavorable, but it will correct itself in December. The unfavorable expenditure is also attributable to higher than budgeted expenditures in Admin of vehicle operations department ($44k), vehicle operations department ($30k), and stop and shelter maintenance ($122k). Stop and shelter department overage is mainly because of a few unbudgeted expenditures. Staff decided to perform some much needed, but unbudgeted, asphalt work in Chambers, Forest Service and Leadville locations to ensure safe operations heading into the winter season.

The unfavorable results are partially offset by cost savings in the following departments:

- General and Administration ($173k),
- Finance and Risk Management ($125k),
- Planning ($142k)
- Marketing and Customer Service ($69k)

YTD expenditure represents 88% of the operating budget excluding the transfers.

Capital expenditures are favorable to budget by $806k, primarily due to fewer-than-planned bus refurbishments. Only one out of three budgeted refurbishments were completed. Staff are planning to reallocate some of the savings into the following areas:

- Five hybrid buses budget overage - $61k
- Bus wash equipment installation - $53k
- Dotsero asphalt replacement - $49k
- Swift Gulch charging station – $34k
- Truck – maintenance - $70k
- New video conferencing equipment - $20k
  Total - $287k

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Housing fund expenditures are favorable to the budget as of year-to-date November 2025 mainly because of housing study project budgeted but not completed.

Revenue:
Revenues to date represent approximately 101% of the revenues projected for the entire year's budget excluding an unbudgeted ECO fund balance transfer from Eagle County. The Authority's revenue year-to-date is favorable to the budget by $12.6M. Favorable revenue is mainly because of ECO fund balance transfer ($10M), higher interest income ($580k), higher Core Transit sales tax ($433k), and higher ECO sales tax ($1.39M).

Bottom-line:
Overall, revenue over expenditures is favorable by $14.22M as of November 2025 which includes favorable results in the General Fund by $12.06M, Capital Fund by $2.12M and Housing Fund by $43k.

Key Highlights:

- FY 2026 Finance Department strategic goals
- Year-end duties

Impact, Outcome, and Strategic Alignment

Staff created a finance project plan that covers FY 2026 strategic goals. One of the strategic goals is to create Finance Insight portal on the Core Transit's website. Sanjok had a meeting with Tyler Technologies representative to discuss the project scope and the process. A preliminary website has been created, though it is not yet public. Staff will continue to refine the site and develop its functionality through ongoing coordination and scheduled meetings with the Tyler Technologies team. Once fully operational, this system will provide an interactive link on the Authority's website, offering intuitive and transparent access to the Authority's financial performance. This aligns with **Goal 3: Be safe, trustworthy, and accountable.**

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Staff are working in the annual process of issuing W-2 and 1099 forms in January in compliance with IRS reporting requirements. The Finance team is reviewing the vendor records in the Tyler Technologies ERP system to ensure accurate data and timely 1099 filings. Staff are also working with Paylocity, the Authority's payroll provider, to make sure employees receive an accurate W-2 forms. Throughout this process staff have been attentive of any laws that may impact the reporting requirements such as the One Big Beautiful Bill. Staff will continue to evaluate opportunities to streamline the year-end reporting process. This effort supports **Goal 3: Be safe, trustworthy, and accountable.**

Looking Ahead

- Tyler ERP software – Finance Insight
- Year-end duties
- FY 2025 Annual audit preparation

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NAME: Lance Trujillo

MONTH: January 2026

IT REPORT

Key Highlights:

- File Storage & Sharing Platform (SharePoint)
- Bus Technology (ITS) Project Progress
- Network Penetration Testing
- IT Generalist Position

Impact, Outcome, and Strategic Alignment:

Project Snapshot

Project	Start Date	Target End Date	Status	Strategic Alignment
File Storage & Sharing	Nov 2025	~~Dec 2025~~ March 2026	Behind schedule, on budget. New target end date of March 2026	Goal 2: Build Core Transit to Last
Bus Technology (ITS)	Oct 2025	Dec 2026	On schedule, on budget, gathering quotes	Goal 4: Improve our transit experience
Network Penetration Testing	Dec 2025	Feb 2026	On schedule, on budget, Initial set up scheduled	Goal 3: Be safe, trustworthy & accountable
Artificial Intelligence	Jan 2026	Dec 2026	On schedule, researching consultants	Goal 2: Build Core Transit to Last
Swift Gulch Internet	Aug 2025	~~Dec 2025~~ March 2026	Behind schedule, new target date March 2026, Install scheduled	Goal 2: Build Core Transit to Last

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File Storage & Sharing Project (SharePoint)

The project is behind schedule due to the holiday and consultant resource changes. We have been assigned a new engineer and will be working to create a data transfer and staff training plan to complete the project.

Swift Gulch (Avon Bus Depot) Internet

This project is behind schedule because contracting with Lumen took longer than expected and the holidays. On Jan 8 we received an install date of Feb 26th from Lumen.

IT Generalist Position

Our ITS Tech team has completed the transition to their new job duties and title of IT Generalists as of January 1st. We have made big changes to strengthen our team and are following a required skill growth plan to improve our internal service to Core Transit.

Critical IT Tickets:

Our new schedule launched and was installed on all of our buses. There was a glitch in the install file which caused the buses to be confused about their location and next stop in the Edwards area. After diagnosing the problem, the planning department was able to prepare a new install file which was deployed by the IT department to all buses the week of December 29th.

Looking Ahead:

- Artificial Intelligence Consultant Research & Contracting
- Bus Technology (ITS) Project Vendor Selection and Contracting
- IT Board Presentation in February or March

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NAME: Dave Levy

MONTH: January 2026

PLANNING MANAGER REPORT

Key Highlights:

The Planning Department is advancing work on two key initiatives:

- Summer 2026 schedule development
- Microtransit Working Group Development

Impact, Outcome, and Strategic Alignment:

Summer 2026 Schedule Development
Work on the Summer 2026 schedule is advancing. Key initial steps include scenario evaluation, runcutting, and blocking.

Staff will present learnings from the 2025 Summer Schedule Survey and preview highlights of the 2026 Summer Schedule in the January 2026 Board meeting.

The seasonal schedule building process supports **Goal 5**: **Best serve our community** through the supporting tactic to seek feedback and collaborate with local partners to improve transit access.

Microtransit Working Group Development
Our 10-Year Plan identified several supporting strategies that would improve First-Last-Mile (FLM) access to Core Transit services.

The Planning department will begin work on establishing a cross-jurisdictional, multi-stakeholder working group to study FLM needs, and the benefits and viability of microtransit services.

Initial steps include identifying stakeholders and developing working group goals and protocols.

Establishing a microtransit working group development supports Strategic **Goal 5: Best support our community** through supporting Tactic 5.2: Participate in local planning to expand and align future service, such as first-last mile solutions.

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Looking Ahead:

- Finalize the Summer 2026 Schedule
- 2025 ridership data review for Board Retreat presentation

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NAME: Aryn Schlichting

MONTH: January 2026

DIRECTOR OF PEOPLE & CULTURE REPORT

Key Highlights:

- **Compensation:** Finalized the 2026 merit and market adjustments and successfully communicated the outcomes to all employees.
- **Employee Engagement & Communication:** Presented at five safety meetings to discuss 2026 compensation updates, staying healthy during winter, accessing company benefits, and ways to get connected to our community.

Impact, Outcome, and Strategic Alignment:

Workforce Census

This chart displays a monthly snapshot of the entire Core Transit workforce for the previous three months. The figures directly reflect our strategic staffing to support reliable service and reduce burnout.

2025 CENSUS	OCT	NOV	DEC
NEW HIRES	7	8	7
SEPARATIONS	3	6	7
NET CHANGE	**+4**	**+2**	**0**
FULL-TIME	97	101	98
PART-TIME	8	7	7
SEASONAL	1	2	2
TOTAL	105	107	107

The net change of +0 employees in December is primarily due to continued recruitment for driver roles needed for winter operations.

Turnover Rate

This chart tracks the annualized 12-month trailing turnover rate against the transportation industry to understand how we are performing.

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Our current turnover rate remains within manageable and expected range compared to the industry average.

12-MONTH TURNOVER (TTM)*	OCT	NOV	DEC
CORE TRANSIT	50%	52%	56%
INDUSTRY (VIA PAYLOCITY) **	55%	57%	52%

** Trailing twelve months (TTM) turnover is calculated by taking the number of terminations in a period divided by the average headcount in the same 12-month period. This includes all voluntary and involuntary separations for full-time employees. For example, turnover from September 1, 2024, to August 31, 2025 is reported as August 2025. Data reflects the most current reports available. Figures may change as updated reporting information becomes available.*

*** We are using industry data from our payroll provider, Paylocity. Specifically, the Transit & Passenger Ground Transportation organizations using their service.*

Compensation

All employees will receive an adjustment in the final January pay period to align with updated ranges and merit increases as approved by the board in November 2025. The People & Culture and Finance teams are collaborating closely to ensure accurate calculations, timely processing, and clear employee communication. This supports **Goal 1: Put our team first** and the supporting tactic of offering competitive pay, benefits, and wellness resources to retain top talent.

Employee Engagement & Communication

The People & Culture team presented at five safety meetings, reaching over 100 employees. These meetings have become a central quarterly touchpoint for in-person connection across the organization, creating space for open dialogue and real-time employee feedback. They strengthen relationships between leadership and frontline teams while reinforcing **Goal 1: Put our team first** and the supporting tactic create a

culture of trust, clear communication, and team-based problem solving.

As we entered the winter season, we encouraged employees to focus on their health by using our free health clinics and wellness resources, while also promoting local community events to support connection and retention.

The holiday spirit was alive across the organization as we provided operators with snacks during the busy holiday period in Vail and Gypsum, including a variety of healthy options to keep teams fueled and feeling appreciated.

Looking Ahead:

- Launch the annual Employee Engagement Survey to measure progress and build on insights from last year's results.
- Communicate and set clear expectations for end of year Performance Insights conversations between all Admin-Manager employees.

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NAME: Scott Robinson

MONTH: January 2026

Deputy Director REPORT

Key Highlights:

- Property & Liability Insurance Renewal
- Quarter Four All-Staff Safety Meetings
- 2026 Strategic Project Worksheets

Impact, Outcome, Strategic Alignment:

We have renewed our insurance coverage for 2026 with the Colorado Special Districts Property and Liability Pool. Even though we planned for a 10% increase in premiums, we were able to lower our total cost compared to last year. By raising a few deductibles and adjusting coverage levels, our total premium went down from $380,372 in 2025 to $376,950 in 2026 — a 0.9% decrease year over year

The renewal includes protection for vehicles, property, general liability, public officials, crime, and excess liability. The largest savings came from Auto Physical Damage coverage, which dropped by about 14%. These savings helped offset small increases in other areas, like general liability.

In short, Core Transit remains well-covered and financially responsible, keeping insurance costs under control while maintaining strong protection for our people, vehicles, and property.

I was able to attend all five safety meetings in December, and it was great to connect with staff. Aryn did a fantastic job outlining the details of our 2025 bonus program while also setting the stage for upcoming changes in 2026. The operations team shared a winter driving best practices update and facilitated a staff feedback discussion, giving everyone an opportunity to share what was on their mind.

My team and I spent time developing clear project plans for 2026. Each plan includes a defined project purpose, along with goals and milestones. These plans will be used to provide updates to the board and to increase accountability.

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Looking Ahead:

- Kick off meeting for Emergency Action Plan Project
- 2025 Annual Evaluation Meetings with my staff

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NAME: Tanya Allen

MONTH: January 2026

Executive Director REPORT

Key Highlights:

- FY 2026 Strategic Plan Tracking matrix launch
- “Forever Home” Project Progress
- Board Strategic Planning Retreat
- Executive Alignment Retreat

Impact, Outcome and Strategic Alignment:

I’ve been working with staff to refine their plans for completing the 2026 Flagship projects included in the budget presentation. The attached tracking matrix, based on these plans, will be included in future board reports, along with regular departmental reporting. We’ve compiled the more detailed plans into a “Big Book” that I will be using to discuss and track progress. This information will also be shared across the organization to help us better understand how these pieces fit together and identify opportunities to improve coordination and cross-departmental alignment. This supports **Goal 3: Be safe, trustworthy, and accountable.**

Building our forever home is a key element of **Goal 2: Build Core Transit to last**. I am currently finalizing the consultant scope of work for the FTA compliant real estate acquisition plan.

The Board’s annual strategic planning retreat is scheduled for March 18. I am working with the retreat planning committee and the facilitator, Brian Pool of Government Performance Solutions, on the agenda and will be sharing more information in February. These annual retreats allow for a review of current progress, direction setting, and deep dives into important policy issue.

On January 6 the executive leadership came together for a half-day retreat with Dr. Karah to review 2025 progress and align on 2026 activities. This provided the executive team with a valuable opportunity to take a step back, reflect on both progress and challenges, and

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promote communication, understanding, and alignment as we head into 2026. Exercises such as this support **Goal 1: Put Our People First.**

Looking Ahead:

- 2026 Retreat planning
- Strategic plan progress tracking
- RAMP plan project kickoff

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2026 Strategic Plan Flagship Project Tracker

General Administration	Q1	Q2	Q3	Q4
1. Refine Risk Management Procedures				
2. Complete New Emergency Action Plan and Implement Training				
3. Develop/Implement Annual Records Review Process				
4. Create a Board Handbook				
5. Structured agreements with Gypsum and Leadville to support service enhancement				
6. Develop an FTA Compliant Real Estate Acquisition Plan				
Operations	**Q1**	**Q2**	**Q3**	**Q4**
7. Hire and Retain Top Talent				
8. Maintain and Manage Core Transit Owned and Leased Housing Units				
9. Lower Our Preventable Accident Rate				
10. CDL and Drug/Alcohol Program Management				
11. Improve Overall Efficiency and Performance				
12. Upgrade Fleet and Fleet Maintenance Program				
13. Maintain and Manage Stops, Shelters, and Facilities				
14. New Shelter Installations and Upgrades				
Finance	**Q1**	**Q2**	**Q3**	**Q4**
15. Creation of a Comprehensive Budget Book				

Accomplished (Pink)
Fully completed or showing outstanding progress and results.

Advancing (Blue)
Actively in progress with meaningful achievements and steady movement forward.

Behind Schedule (Violet)
Progress has slowed or is currently behind the planned timeline or is delayed.

Paused or Not Yet Started (Gray)
Work is either not yet underway or intentionally paused.

16. Implementation of Finance Insights Webpage				
People and Culture	**Q1**	**Q2**	**Q3**	**Q4**
17. Create Structured Opportunities for Learning and Growth				
18. Introduce Team-Based Problem Solving Workshops				
19. Create a Supervisor Manual				
Information Technology	**Q1**	**Q2**	**Q3**	**Q4**
20. Create Artificial Intelligence (AI) Policy and Expectations				
21. Intelligent Transit Systems Upgrade				
Marketing, Communications, and Customer Service	**Q1**	**Q2**	**Q3**	**Q4**
22. Strategic Advertising, Social Media, and Email Marketing Campaigns				
23. Website Optimization and Live Chat Enhancement and Maintenance				
24. Transit Education & Community Event Participation				
Planning	**Q1**	**Q2**	**Q3**	**Q4**
25. 10 Year Plan Phase 1 Service Implementation				
26. Create a Baseline Emissions Inventory				
27. Establish First-Last Mile/Partner Project Working Group				

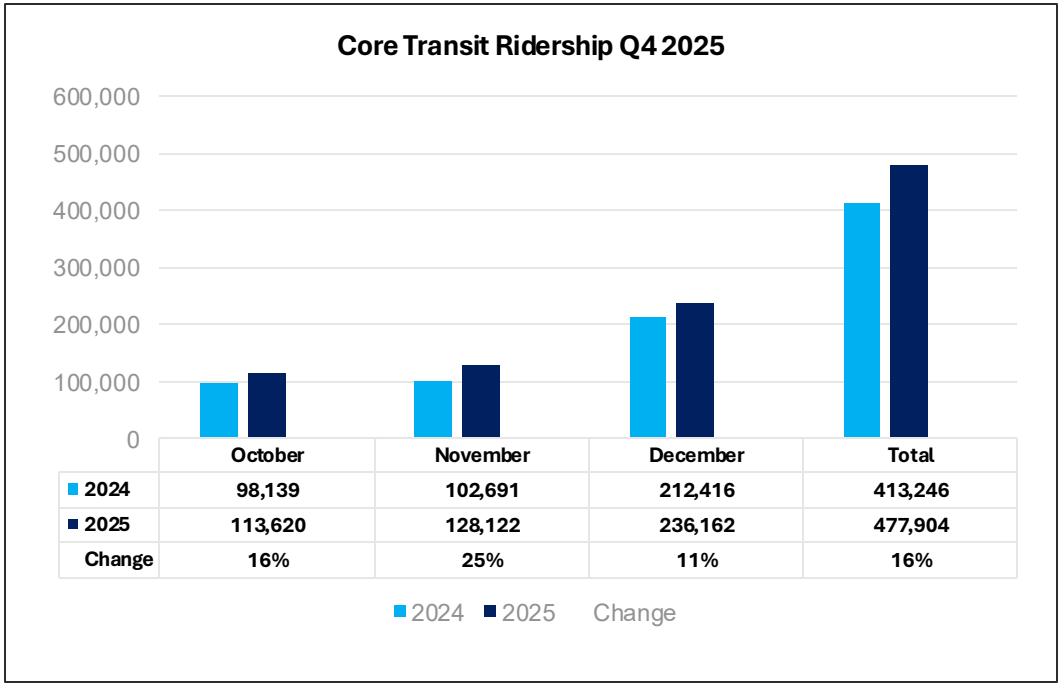
Core Transit Operations Update

January 14, 2026

CORE TRANSIT

Core Transit Ridership Update

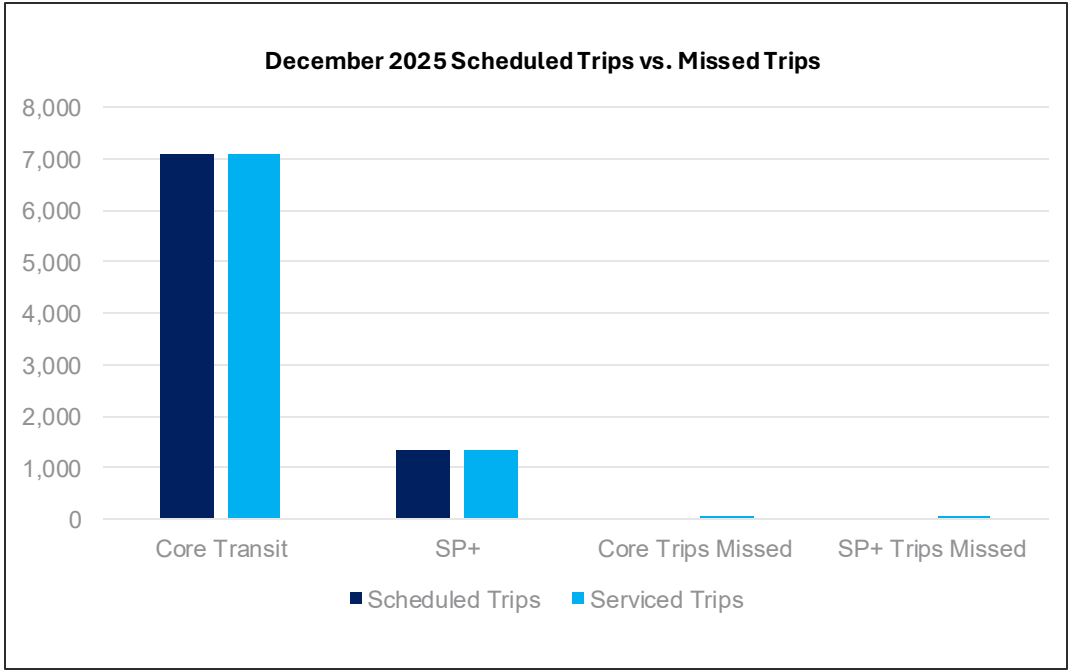
System Ridership	
December 2024	212,416
December 2025	236,075
YOY Change	+11%



	October	November	December	Total
2024	98,139	102,691	212,416	413,246
2025	113,620	128,122	236,162	477,904
Change	16%	25%	11%	16%

December 2025 Route Performance

- Core Transit: 99.93% completion rate (only 5 of 7,099 scheduled trips missed)
- Ten (10) shadow buses were used in December
- SP+: 99.7% completion rate (only 4 of 1,333 scheduled trips were missed)
- 8,423 / 8,432 total scheduled trips serviced (99.89%)



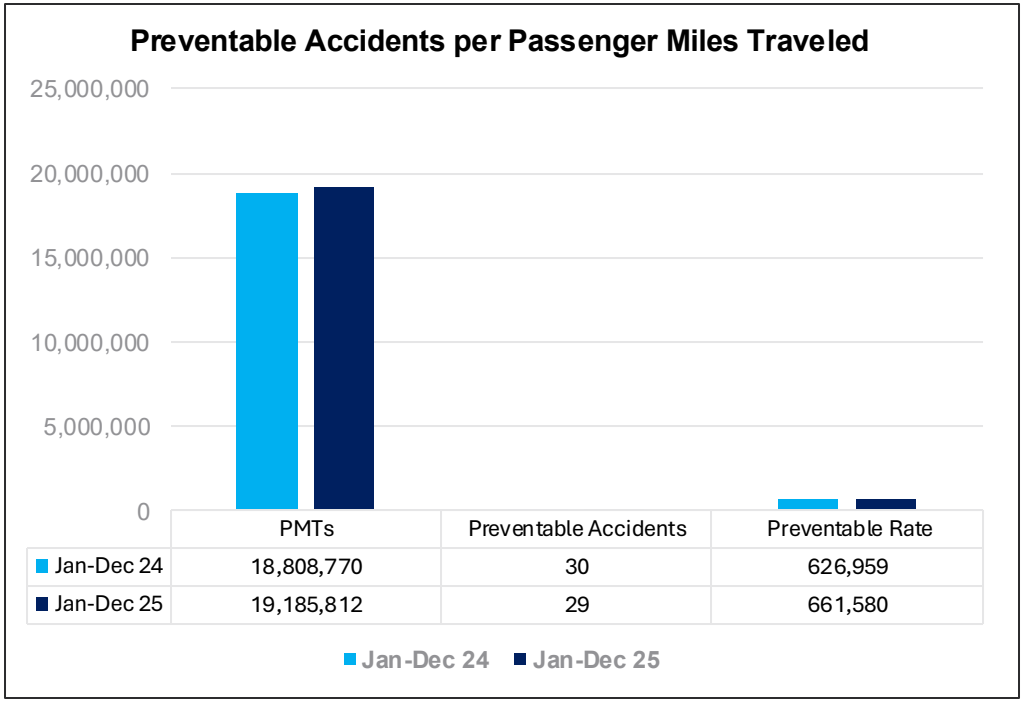
Core Transit Update – Safety

Preventable Accidents

- Jan - December 2024 preventable accidents: 30
- Jan - December 2025 preventable accidents: 29

Preventable Accidents Per Passenger Miles

- 2024 - 1 / 626,959
- 2025 - 1 / 661,580



Core Transit Update – Operators

Directly Operated Service / Winter Schedule Requirements	
Minimum required number of Drivers	63 (includes extra board)

Contract Service	Status
Operators available/Operators needed	**10/8 (fully staffed)**

Current Number of Drivers	Status
Full-time Operators	**51**
Part-time Operators	**3-FTE**
Seasonal Operators	**1**
Operators available/Operators needed	**55/63 (87% staffed)**
Operators in training	**6**

Core Transit Update – Maintenance

Category	December Fleet Status
Fleet Status	84% in service
PM Compliance	86% of fleet
Breakdowns Impacting Service	3 mechanical problems

CORE TRANSIT